



Transportation Committee - Board of Representatives

Steven Kolenberg, Chair

Bradley Michelson, Vice Chair

Committee Report

Date: Thursday, July 25, 2019

Time: 7:00 p.m.

Place: Republican Caucus Room, 4th Floor, Government Center, 888 Washington Boulevard

The Transportation Committee met as indicated above. In attendance were Vice Chair Michelson and Committee Member Reps. Di Costanzo, Giordano, Moore and Patterson. Absent or excused were Reps. Kolenberg, Pendell, Spadaccini and Wallace. Also present were Jim Travers, Frank Petise and Luke Bittenwieser, Transportation, Traffic & Parking Bureau; and Chris Dellaselva, Legal Department.

Vice Chair Michelson called the meeting to order at 7:05 p.m.

Item No.	Description	Committee Action
1. T30.039	APPROVAL; Agreement with Passport Labs, Inc. for Parking Ticket, Permit and Civil Citation Management Services. 06/27/19 – Submitted by Mayor Martin 07/11/19 – Approved by Board of Finance	Approved 5-0-0

Mr. Dellaselva explained that the Board of Finance approved the agreement subject to an amendment to the privacy section to better comply with the privacy restrictions in the RFP. The changes were made and agreed to by Passport. These are the changes in the revised agreement provided to the Committee this evening. The changes are technical changes regarding the return of data and are not substantive.

A motion to consider the revised contract under Section III.C.11 of the Board Rules was made, seconded and approved by a vote of 5-0-0 (Reps. Michelson, Di Costanzo, Giordano, Moore and Patterson in favor).

Mr. Travers and Mr. Dellaselva discussed this agreement with the Committee:

- This RFP process was begun last August because the contract was expiring and the City was not getting the best value from the existing product – the technology was dated
- Three responders moved forward, including the current provider
- The new technology will provide residents with better service, including the ability for digital permitting for garages and residential parking zones, better coordination with meters, and increased enforcement efficiency
- This will be rolled out in 3 stages, beginning with citation enforcement, then residential parking permits, beach permit parking and then monthly permit parking in the garages

- Residents will be able to obtain beach permits online, rather than waiting in the Government Center for several hours, and there will be a kiosk at the beach permitting residents to pay by cash, credit card or cellphone app
- This will simplify the process for residents
- The company will also process ticket payments online and there will be a kiosk for off-hour payments in the Government Center lobby
- There will be an online appeal process
- This vendor is used by a number of similar cities; this will be a change for residents, but will provide increased services
- When the data is returned to the City, credit card information will not be returned because the City does not have a way to keep the data secure
- The vendors ability to use data and share information provided by an end user is set out in the privacy policy. The entire privacy policy can be viewed at <https://www.passportinc.com/privacy-policy/>
- Veterans would still be able to obtain their exemption in the Government Center; there may be a way to set it up to be obtained online
- The cost of this agreement is \$250,000; the current provider is \$150,000, but does not provide as many services
- No jobs are being eliminated as a result of this agreement
- The City only has 7 enforcement officers; more consistent enforcement may lead to people paying more consistently

A motion to approve Item No. 1 was made, seconded and approved by a vote of 5-0-0 (Reps. Michelson, Di Costanzo, Giordano, Moore and Patterson in favor).

2. T30.033 REVIEW; Comprehensive Review of Parking Ticket **Held 5-0-0**
 Appeal Process.
 02/27/19 – Submitted by Rep. Kolenberg
 03/21/19 – Held by Committee
 05/02/19 – Report Made & Held
 05/23/19 – Held in Committee
 06/20/19 – Held in Committee

A motion to hold Item No. 2 due to the unavailability of an invited guest was made, seconded and approved by a vote of 5-0-0 (Reps. Michelson, Di Costanzo, Giordano, Moore and Patterson in favor).

Vice Chair Michelson adjourned the meeting at 7:54 p.m.

Respectfully submitted,
 Bradley Michelson, Vice Chair

This meeting is on [video](#)