

Operations Administration

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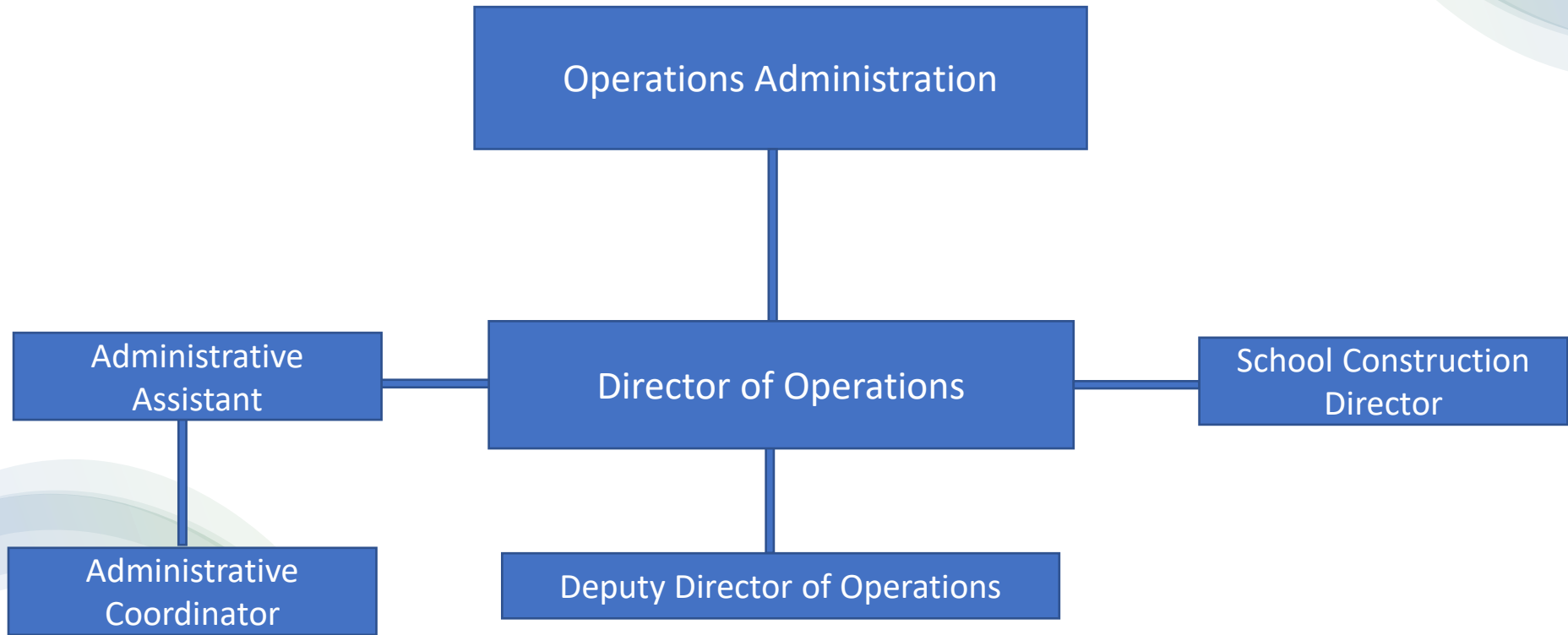




Department Introduction & Brief History

- Operations Administration's goal is to facilitate the successful delivery of services. Establish the successful development and maintenance of reliable and sustainable city infrastructure thru interdepartmental collaboration and performance management.
 - **Core Values and Operating Principles**
 - **Customer Service**-we measure responsiveness and comprehensive solutions
 - **Teamwork**-We build organizational strength through cooperation and collaboration
 - **Integrity**-hold ourselves to the highest's levels of ethical and professional conduct
 - **Accountability**-personal responsibility of ourselves and our staff to ensure proper stewardship and delivery of the tasks we are hired to complete.
 - **Innovation**-We accept change as an opportunity to find better solutions to accomplish our mission.
 - **Adaptability**-We are open and flexible to changing priorities, strategies, methods, and procedures.
 - **Transparency**- We are committed to establishing and further strengthen the public trust by enabling access thru transparency.

OPERATIONS ADMINISTRATION





Major Changes

- Centralize Special Events Budget and Business Process
- Centralize PPE, OSHA Safety Equipment, and Uniform Allowances
 - Establish standard for ordering aligned with OSHA mandates and labor contract obligations
- Reduced Department budget request by \$2,668,786
 - Represents a 5% cut from requested amount
- Launch Route Optimization and City-wide GPS project
 - Reduced department OT request >\$50K
- Reorganized Recreation Program to offer transparent comparison of expense v. revenue
- Propose Park Enforcement Partnerships and Solutions
 - Requesting funds to increase number of Park Police Officers and raise wages and add Part time Enforcement Officers/ Park Rangers support
- Launch School Construction Project Transparency Software
- Initiate total digital permitting document policy