

Grants Office FY 21/22 Budget Summary

Key Changes and Challenges

- 21/22 will be first full fiscal year with newly hired Grants Officer.
- Request includes hiring additional position of Grants Technician at starting salary of \$65,210. We anticipate additional opportunities for federal aid through earmarks, the American Rescue Plan and increased infrastructure funding. Hiring a grant writer will provide support for the new Grants Officer and better position the City to secure these funds.
- Implementation of ERP system anticipated to improve project management and minimize error.

FY 20-21 Highlights

- Collaborated with Purchasing to provide City departments with streamlined checklist of federal procurement regulations.
- Provided guidance to operating departments on accessing COVID-related funding and complying with federal regulations.
- Currently working with CT Dept. of Administrative Services to close out old school construction projects.
- Developed checklist of school construction application requirements.
- Currently developing a Grants Office manual to outline roles, responsibilities and functions of the department.
- Received approximately \$2 million in federal and \$10 million in state operating and capital funds to date.