

TOWN CLERK OFFICE
BUDGET PRESENTATION 2015-16

1. Review of Budget Request:

Funding Requested 2014-15	\$1,370,095.
Revised Budget 2013-14	<u>\$1,259,698.</u>
Variance (Increase)	\$ 110,397.

- **The 2015/16 Operating Budget reflects an increase of \$110,397. due to the settlement of the 5 year retroactive salaries with the UAW contract, social security, deferred compensation, payments to insurance fund, active medical and life insurance and retired medical and life insurance accounts.**
- **No Personnel Change.**

2. Performance Measurement and Improvement:

We will continue to use this year's grant program of preserving Vital Statistics.

The only continued Priority that the Town Clerks Office strives to meet is outstanding service to serve all the public needs that are required everyday.

- 3. 2015/16 – We have provided credit/debit card access for Vital Statistics and will continue to pursue credit/debit card access for Land Records. A completed task of 2014/2015 was the e-recording process for Land Records which allows recording to be done online.**

BUDGET PRESENTATION DRAFT FY 2015-2016:

- **What major services does the department provide to citizens or other City departments?**

The services the Town Clerk Office offers are access to vital statistics, land records, the filing of business trade names, notary public renewals and dog license renewals. As well as all the above, we are the office that serves all residents for absentee voting. To other City departments, we provide the Tax/Assessor Office the sales and acquisitions of properties to base their real estate tax on.

- **2014-15 Major department accomplishments and highlights**

This year the Town Clerk Office has taken on the e-recording for all land records and the use of credit cards access for vital statistics. Another accomplishment with the assistance of City boards was increasing the rate of City conveyance tax for properties valued over \$1 million.

- **Department Goals for 2015-16**

The department goals for 2015-16 are to extend the use of credit card payments for our land records division. We are also continuing the preservation of public records, vital statistics and maps with the help of a state grant and preservation monies.

- **Cost and Revenue Summary**

Revenue

Other Revenue or Grants Funding To Be Received

The Town Clerk Office receives a grant from the State for the preservation of public records, books and maps in the amount of \$6500.00 annually.

- **Explanation of Budget Request – explain impact and benefits of the budget request**

Our budget request is the same request as last years. We have state mandates that we operate daily with to meet and serve all the public's needs and services.

- **Key Department challenges**

Our new key department challenge is to be able to update the lobby information monitors by providing time and place of meetings for every City department. I believe at this time we will need additional staff members to provide what will be a full time service.

CITY OF STAMFORD, CT REAL ESTATE SALES OVER \$ 1 MILLION

<u>DATE</u>	<u>ADDRESS</u>	<u>PURCHASE PRICE</u>	<u>OVER \$1 MILLION</u>	<u>OLD RATE @.0035</u>	<u>NEW RATE @.0050</u>	<u>INCREASE</u>
1/15/2015	12 SUNSET COURT	\$ 1,745,000.00	\$ 745,000.00	\$ 2,607.50	\$ 3,725.00	\$ 1,117.50
1/15/2015	150 SOUTHFIELD AVE	\$ 115,500,000.00	\$ 114,500,000.00	\$ 400,750.00	\$ 572,500.00	\$ 171,750.00
1/16/2015	52 BRIARWOOD LA	\$ 1,375,000.00	\$ 375,000.00	\$ 1,312.50	\$ 1,875.00	\$ 562.50
1/16/2015	26 HALF MOON WAY	\$ 1,225,000.00	\$ 225,000.00	\$ 787.50	\$ 1,125.00	\$ 337.50
1/21/2015	40 OCEAN DR NORTH	\$ 1,115,500.00	\$ 115,500.00	\$ 404.25	\$ 577.50	\$ 173.25
1/26/2015	40 WILDWOOD RD	\$ 1,200,000.00	\$ 200,000.00	\$ 700.00	\$ 1,000.00	\$ 300.00
1/26/2015	107 HICKORY RD	\$ 1,800,000.00	\$ 800,000.00	\$ 2,800.00	\$ 4,000.00	\$ 1,200.00
1/28/2015	600 SUMMER ST	\$ 10,650,000.00	\$ 9,650,000.00	\$ 33,775.00	\$ 48,250.00	\$ 14,475.00
1/30/2015	195 WEST HAVILAND	\$ 1,243,300.00	\$ 243,300.00	\$ 851.55	\$ 1,216.50	\$ 364.95
						\$ 190,280.70
						TOTAL INCREASE