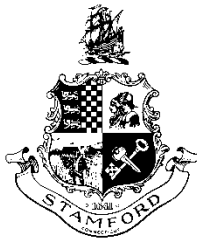


Mayor
CAROLINE SIMMONS



HCD31.055

GRANTS OFFICER
Anita Carpenter
Phone: (203) 977-4911
FAX: (203) 977-4723
Email: acarpenter@stamfordct.gov

CITY OF STAMFORD
OFFICE OF ADMINISTRATION
888 WASHINGTON BOULEVARD
P.O. BOX 10152
STAMFORD, CONNECTICUT 06904-2152

April 24, 2024

To: Housing Community Development/Social Services Committee
From: Anita Carpenter, Grants Officer

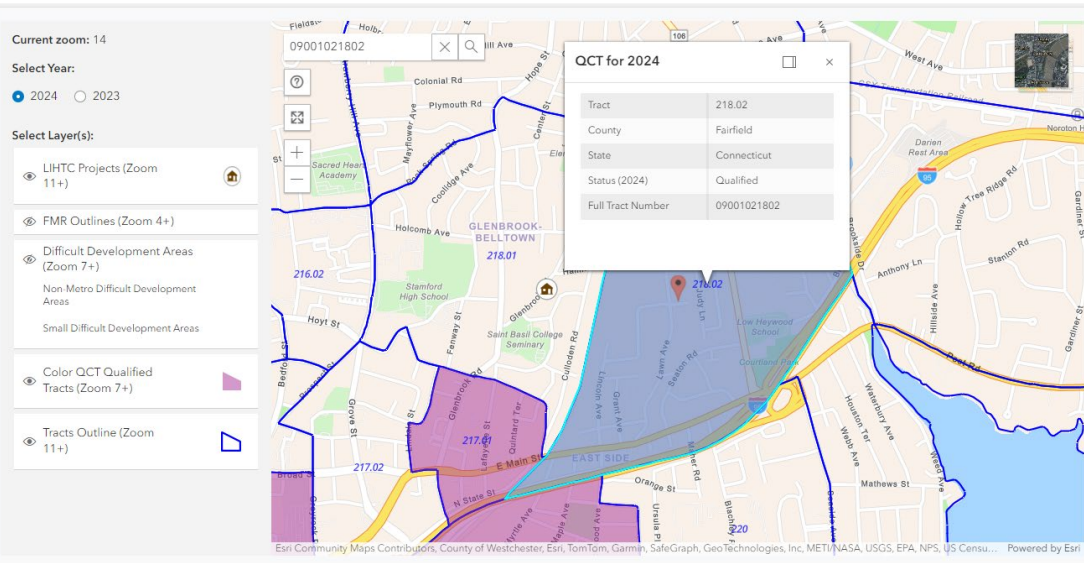
Re: Request to Spend Portion of de-obligated CDBG project dollars
Target Locations:

- Mill River
- Boys and Girls Club Yerwood Center
- Child Learning Center William Pitt

CDBG National Objective

Mill River Park qualifies by location in a qualified low-income Census Tract 218.02

The 2024 Qualified Census Tracts (QCTs) and Difficult Development Areas (DDAs) are effective January 1, 2024. The 2024 QCT designations use tract boundaries from the 2020 Decennial census. The 2024 metro DDAs use ZIP Code Tabulation Area (ZCTA) boundaries from the 2010 Decennial census. The designation methodology is explained in the Federal Register notice published September 21, 2023.



Boys and Girls Club and CLC William Pitt qualify based on serving low-income families as the primary beneficiaries of services. More than 51% of the clients served by these two entities meet the Low/Mod income limits.

- The three nonprofit organizations have received \$83,333 each in State Bond Commission funding.

- Each entity needs an additional \$100,000 to complete the playscape projects. The scope of work for each project is included in the attachments.
- Funds will be used to for: design, site work, and playground equipment purchase and installation.
- A letter from the Mayor is attached requesting support from the HCD/SS Committee to fund these projects.
- This request supports the need to spend the de-obligated CDBG funding in a short amount of time to meet the expiration deadline for the funding in the older years.
- Total request is \$300,000 - \$100,000 Mill River, \$100,000 Boys and Girls Club, \$100,000 Child Learning Centers

Your consideration of this request is greatly appreciated and will support three projects that will have a significant impact on the families and children in the City of Stamford.

Respectfully submitted,

Anita Carpenter

Anita Carpenter
Grants Officer

Moira Sawch

Moira Sawch
CDBG Administrator

cc: Benjamin Barnes, Director of Administration
Matt Quinones, Director of Operations
Lauren Meyer, Special Assistant to Mayor Simmons

MAYOR CAROLINE SIMMONS
CITY OF STAMFORD, CONNECTICUT



TEL: 203-977-4150
EMAIL: MAYORSOFFICE@STAMFORDCT.GOV

TO: Anita Carpenter, Grants Officer, City of Stamford

CC: Matt Quinones, Director of Operations, City of Stamford

Re: CDBG Funding for Playscapes

Dear Anita,

I write to request that \$300,000 in Community Development Block Grant (CDBG) funding be allocated for the purpose of design and construction of playscapes for improved safety and accessibility at the Children's Learning Centers of Fairfield County, the Mill River Collaborative, and the Boys and Girls Club of Stamford.

Sincerely,

A handwritten signature in cursive script, appearing to read "Caroline Simmons".

Mayor Caroline Simmons

IDIS Activity ID		Amount Funded in AAP	Amount Expended	Amount to be De-Obligated
2017 - PY43	B-17-MC-09-0014			
999	CLC Window & Door Replacement	\$ 34,500.00	\$ 34,100.00	\$ 400.00
1000	Inspirica Roof Replacement 8 Woodland	\$ 95,000.00	\$ 94,973.00	\$ 27.00
1001	ARI Safety Upgrades	\$ 69,840.00	\$ 69,250.00	\$ 590.00
1002	Boys and Girls Club Kitchen Reno	\$ 34,324.00	\$ 32,290.00	\$ 2,034.00
1003	Child Guidance Center Windows	\$ 48,175.00	\$ 31,591.00	\$ 16,584.00
1023	NHS/NNI Mission Taylor-Madison Smith	\$ 122,420.00	\$ 116,223.03	\$ 6,196.97
	Stamford Community Dev (50 Units) (Housing)	\$ 210,975.00	\$ -	\$ 210,975.00
2018 - PY44	B-18-MC-09-0014			
1019	CDP Administration	\$ 113,945.00	\$ 91,988.05	\$ 21,956.95
1020	Housing Development Program	\$ 131,028.00	\$ 127,078.15	\$ 3,949.85
1022	Inspirica McKinney House Heating Reno	\$ 47,840.00	\$ 35,130.00	\$ 12,710.00
1024	MHA 26 FAIRFIELD AVE.	\$ 79,474.00	\$ 77,204.50	\$ 2,269.50
1026	CLC Door Replacement	\$ 50,000.00	\$ 46,880.00	\$ 3,120.00
1027	Food Bank Facade Final Phase	\$ 27,504.00	\$ 17,713.76	\$ 9,790.24
1038	NNI Belltown Elderly Common Area	\$ 145,710.00	\$ 145,158.85	\$ 551.15
2019 - PY45	B-19-MC-09-0014			
1050	Connecticut Institute for Refugees and Immigrants	\$ 4,700.00	\$ 4,500.00	\$ 200.00
1055	ARI Safety Upgrades Ramp	\$ 60,000.00	\$ 52,900.00	\$ 7,100.00
1056	Boys and Girls Club HVAC	\$ 43,140.00	\$ 39,242.00	\$ 3,898.00
1058	Abilis - Generator	\$ 16,450.00	\$ 14,350.00	\$ 2,100.00
1059	Inspirica Roof Sealing 8 Woodland	\$ 50,000.00	\$ 48,000.00	\$ 2,000.00
2020 - PY46	B-20-MC-09-0014			
1070	Women's Housing Life Coach	\$ 10,000.00	\$ -	\$ 10,000.00
1075	Clubhouse Heating and Cooling System (B&GC)	\$ 45,200.00	\$ 32,000.00	\$ 13,200.00
1084	Domus for Kids Inc. Summer Camp	\$ 388,000.00	\$ 383,000.00	\$ 5,000.00
	Total	\$ 1,828,225.00	\$ 1,493,572.34	\$ 334,652.66

Playscapes Scope of Work

Boys and Girls Club of Stamford

Scope of Work- Boys and Girls Club of Stamford (BGCS) operates the Yerwood Center, the site of the playscape being replaced.

Design Phase:

1. BGCS will issue a request for proposals for the design and construction of the playscape project.
2. BGCS will select a design from those responsive to the request for proposal.
3. BGCS will retain appropriate design and construction consultants/contractors to develop project designs.

Construction Phase:

1. Upon completion of the Design Phase, the remaining available funding will be used in the Construction Phase.
2. The contractors/consultants retained by BGCS will begin purchasing and constructing the playscape, including any associated site work.
3. Following installation the same contractors/consultants will restore any area disturbed by such installation to the previous condition.
4. Construction activities will conform to the design plane and will include but not be limited to the following items:
 - Demolition, removal and disposal of the existing playscape, site preparation, excavation, grading and resurfacing of the area.
 - Installation of site features, such as new playground equipment, playground safety surfacing and safety signage

Statement of Work

The Children's Learning Centers of Fairfield County (CLC) is planning to install a new playscape at its Hillandale Avenue location. Redniss and Mead are the site engineers of record and will prepare all site plans for the project. They will coordinate with the City of Stamford Engineering Bureau in filing applications and site plan approval.

The general contractor shall complete work related to site preparation, demolition of current play equipment and rubber surfaces, site drainage, and preparation for the installation of the new play equipment. All play surface preparation must meet or exceed ASTM safety standards and be ADA compliant.

The project will involve the installation of the following: Area 3 Miracle Playground

Area 2 Miracle Playground with Climbers Area 1 Miracle Playground with

Ladybug Installation of new rubber safety surfacing

Mill River Park Playground Renovation

Project Design Phase

1. Within ninety (90) days of the execution of this Contract, the Contractor shall issue a request for proposals for designs for the Project. The request for proposals shall provide for a competitive review of the designs.
2. Within sixty days (60) days of the issuance of the request for proposals, the Contractor shall select a design from those responsive to the request for proposals.
3. Within thirty (30) days of selection of the design, the Contractor or an appropriate Contractor Party shall retain appropriate design consultants to develop project designs

Project Construction Phase

1. Upon completion of the Project Design Phase, remaining available funding shall be used in the Construction Phase.
2. Within one hundred twenty days (120) of the completion of the design phase, the Contractor shall begin purchasing, constructing, and/or installing the designed improvements, including any associated site work. Following installation, the Contractor shall restore any area disturbed by such installation to its previous condition. Installation and any necessary restoration shall be completed within twenty-four (24) months of final approval and execution of the Contract.
4. Construction activities shall conform to the final design plan and shall include but not be limited to the following items:
 - i. Demolition, removal and disposal of existing playscape, site preparation, excavation earthwork, grading and resurfacing of the playground area;
 - ii. Installation of site features, such as new outdoor playground equipment, playground safety surfacing and safety signage;

Proposed Budget Costs for Projects*

Plans	\$ 15,000.00
Demo / Excavating /Site Work	\$ 60,000.00
Equipment, Installation, Surface*	\$ 240,000.00
Fencing / Perimeter Work	\$ 25,000.00
Contingency of 10%	\$ 32,500.00
Totals	<u>\$ 372,500.00</u>

Sources of Funds

State Bond Commission	\$ 83,333.00
In-Kind Services and Private Contributions	\$ 189,167.00
CDBG	\$ 100,000.00

Total	<u>\$ 372,500.00</u>
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*Costs are estimates for each of the three projects. Project budgets will be adjusted based on bid estimates after design and site work is completed.