

**BUILDING BUREAU  
CITY OF STAMFORD**

**Investigation Fees prior to Certificate of Occupancy - Certificate of Approval**

Please be advised that Section 125.5 of the Stamford Code or Ordinance provides that, as the record owner and/or applicant for a Building, Electrical, Plumbing and/or HVAC permit:

- 1) if you allow occupancy before final inspection of the work for which this permit is being sought and prior to obtaining a Certificate of Occupancy or Certificate of Approval, as appropriate, you shall be subject to a fee of \$1,000;
- 2) if you request a Certificate of Occupancy more than one year after final inspections have been performed or partial Certificates of Occupancy have been issued for construction, alterations or of the completion of the work for which such permit is being sought, you shall be subject to a fee of \$1,000; or
- 3) if you fail to obtain a Certificate of Approval within one year of the completion of the Electrical, Plumbing or Mechanical work for which such permit is being sought, you shall be subject to a fee of \$200.

In order to receive a Building, Electrical, Plumbing and/or HVAC permit, the record owner of the property for which the permit is sought must certify that s/he understands that fees that will be assessed if final inspections have not been obtained for Certificate of Occupancy or Certificate of Approval, and the appropriate Certificate has not been obtained on a timely basis. Failure to sign this form will not exempt the record owner from such investigation fees.

I, \_\_\_\_\_ certify that I am the record owner of the premises located at \_\_\_\_\_ and have read the above and understand that investigation fees will be assessed if final inspections have not been obtained for a Certificate of Occupancy, or Certificate of Approval or if a Certificate of Occupancy or Certificate of Approval is not obtained on a timely basis.

Signed \_\_\_\_\_