



# CITY OF STAMFORD, CONNECTICUT

## 30<sup>th</sup> Board of Representatives

Legislative Seminar/Orientation  
City of Stamford Government Center Cafeteria, 4<sup>th</sup> Floor  
January 20, 2018  
8:45 a.m. – 12:05 p.m.

<b>8:45 – 9:00 a.m.</b>	Coffee & Continental Breakfast	
<b>9:00 – 9:05 a.m.</b>	Welcome	Matthew Quinones, President 30 <sup>th</sup> Board of Representatives
<b>9:05 – 9:10 a.m.</b>	Opening Remarks	Mayor David R. Martin
<b>9:10 – 9:40 a.m.</b>	City Organizational Overview	Michael Pollard, Chief of Staff
<b>9:40 – 9:55 a.m.</b>	Robert's Rules of Order	Valerie Rosenson
<b>9:55 – 10:25 a.m.</b>	Freedom of Information Act	Amy LiVolsi, Esq.
<b>10:25 – 10:40 a.m.</b>	Break	
<b>10:40 – 11:10 a.m.</b>	Ethics Training – Mandated by Code §19-18	Clemon Williams, HR Director
<b>11:10 – 11:40 a.m.</b>	Budget Process Overview	Jay Fountain, OPM Director
<b>11:40 – 11:55 a.m.</b>	Role of Board Office	Susan Nabel, Clerk 30 <sup>th</sup> Board of Representatives
<b>11:55 – 12:00 noon</b>	Questions and Answers	Matthew Quinones/Susan Nabel
<b>12:00 – 12:05 p.m.</b>	Closing Remarks	Matthew Quinones