



Transportation Committee - Board of Representatives

David Watkins, Chair

Terry Adams, Vice Chair

Committee Report

Date: Tuesday, May 20, 2025
Time: 7:00 p.m.
Place: *This meeting was held remotely.*

The Transportation Committee met as indicated above. In attendance were Chair Watkins, Vice-Chair Adams and Committee Member Reps. Gilbride, and Grunberger. Also in attendance were Erik Larson, Purchasing Manager; Luke Bittenweiser, Junior Transportation Planner, and Chris Dellaselva, Assistant Corporation Counsel. Absent or excused were Reps. Moore, Sanford, and Strain.

Chair Watkins called the meeting to order at 7:00 p.m.

Item No.	Description	Committee Action
1. <u>T31.043</u>	APPROVAL; of a proposed first amendment to the City's contract with IPS Group, Inc. for parking meter services and parts and to increase to the corresponding bid waiver no. 2024.0419. 04/28/25 – Submitted by Mayor Simmons 05/08/25 Approved by the Board of Finance 3-0-2	Motion to Approve 4/0/0

Junior Transportation Planner Bittenweiser discussed the following:

- IPS Group manages nearly 700 parking meters and several pay stations around the city.
- Parking meters and pay stations generate approximately \$2.5 million per year.
- The current meters were installed around 2017-2018 under CRP 720, with a lifespan of about 10 years.
- The amendment seeks to avoid premature replacement of meters and associated costs.
- Increased expenses (over \$100,000) are due to rising credit card transaction fees and maintenance costs.
- The amendment covers new parts and servicing until new meters are installed.
- A new Request for Proposal (RFP) for updated parking meters is expected next year.
- Purchasing Manager Larson later confirmed that the initial RFP for agreement 720 exceeded \$100,000 due to the acquisition of meters.
- The original contract for RFP 720 was \$457,000, which required board approval.

Assistant Corporation Counsel Dellaselva added that:

- The original contract for the parking meters should have matched the life cycle of the equipment, but it did not.
- The equipment is owned by the city, but proprietary software and services can only be provided by the manufacturer, IPS.
- IPS controls maintenance, credit card gateways, and other software dependent functions.

A motion to approve Item 1 was made, seconded, and approved by a vote of 4-0-0 (Chair Watkins, Vice-Chair Adams, Reps. Gilbride, and Grunberger in favor).

Chair Watkins adjourned the meeting at 7:13 p.m.

Respectfully submitted,
David Watkins, Chair

This meeting is on [video](#).