

*The Steering Committee of the 29th Board of Representatives of the City of Stamford met on **Monday, August 11, 2014**, at 7:00 p.m., in the Democratic Caucus Room of the Board of Representatives in the Government Center, 888 Washington Boulevard, 4th Floor, Stamford, Connecticut.*

MINUTES OF THE STEERING COMMITTEE MEETING

President Skigen called the meeting to order at 7:16 p.m.

BOARD OF REPRESENTATIVES MEETING AGENDA

*The Regular Meeting of the 29th Board of Representatives of the City of Stamford will be held on **Monday, September 8, 2014**, at 8:00 p.m., in the Legislative Chambers of the Board of Representatives in the Government Center, 888 Washington Boulevard, 4th Floor, Stamford, Connecticut.*

INVOCATION: To be delivered by Monica Di Costanzo.

PLEDGE OF ALLEGIANCE TO THE FLAG: To be led by President Skigen.

ROLL CALL: To be conducted by Clerk of the Board Summerville.

VOTING MACHINE STATUS: To be confirmed by Clerk of the Board Summerville.

MOMENTS OF SILENCE: To be recorded in the minutes.

COMMUNICATIONS:

HONORARY RESOLUTIONS:

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| 1. | Congratulating Joy Katz on being awarded the 2014 Hyacinthe & Harold Hoffman Humanitarian Award.
06/09/14 – Submitted by Rep. Zelinsky | PLACE ON THE
SEPTEMBER
AGENDA |
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A motion to place Item No. 1 on the September Agenda was made, seconded and approved by unanimous voice vote.

STANDING COMMITTEES

STEERING COMMITTEE: Meeting: Monday, August 11, 2014
7:00 p.m. – Democratic Caucus Room

APPOINTMENTS COMMITTEE: **Annie Summerville, Co-Chair**
Anabel Figueroa, Co-Chair
Carl Franzetti, Vice Chair

FISCAL COMMITTEE: **Jay Fountain, Chair**
Frank Cerasoli, Vice Chair
Meeting: Monday, August 18, 2014
7:00 p.m. – Democratic Caucus Room

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| 1. F29.200
\$5,550.00 | ADDITIONAL APPROPRIATION (Grants Budget); Program Supplies; purchase 3 electric vehicle chargers - 2 for Government Center garage; 1 for Summer St. garage. 100% grant funded.
07/24/14 – Submitted by Mayor Martin
08/14/14 – To be considered by Board of Finance | PLACE ON THE
SEPTEMBER
AGENDA |
| 2. F29.201
\$57,099.00 | ADDITIONAL APPROPRIATION (Operating Budget); Police Department, Overtime, Differential; funding to deploy four foot patrols during Thursday, Friday & Saturday nights from mid-July to mid-September.
08/04/14 – Submitted by Mayor Martin
08/14/14 – To be considered by Board of Finance | PLACE ON THE
SEPTEMBER
AGENDA |

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| 3. F29.190
\$162,665.00 | ADDITIONAL APPROPRIATION (Operating Budget); Leased Facilities; pay for expenses related to the day to day operations of the CTE/Lathon Wider Center; building occupied by Police Training Division, Library branch and Shelter for the Homeless.
07/01/14 – Submitted by Mayor Martin
07/10/14 – \$197,665 approved by Board of Finance
07/28/14 – \$35,000 of total request approved by Committee, remainder held | PLACE ON THE
SEPTEMBER
AGENDA |
| 4. F29.194 | RESOLUTION; with respect to the Authorization, Issuance and Sale of Not Exceeding \$22,000,000 City of Stamford General Obligation Refunding Bonds to defease Mill River TIF Bonds.
07/03/14 – Submitted by Director Handler
08/14/14 – To be considered by Board of Finance | PLACE ON THE
SEPTEMBER
AGENDA |
| 5. F29.202 | RESOLUTION; Amending the Local Real Estate Conveyance Tax Rate.
08/06/14 – Submitted by Mayor Martin | PLACE ON THE
SEPTEMBER
AGENDA |
| 6. F29.104 | REVIEW; WPCA Management Letter from the auditors and corrective action plan.
06/04/14 – Submitted by Rep. Reeder
06/09/14 – Held at Steering | PLACE ON THE
SEPTEMBER
AGENDA |
| 7. F29.116 | REVIEW; Financial Controls, Reporting Requirements and Other Contractual Obligations between the City of Stamford and Funded Third-Party Organizations
06/03/14 – Submitted by Rep. Buckman
06/09/14 – Held at Steering | HELD |

A motion to place Item Nos. 1 through 6 on the September Agenda was made, seconded and approved by unanimous voice vote.

**LEGISLATIVE & RULES
COMMITTEE:**

Eileen Heaphy, Chair
Meeting: Monday, August 25, 2014
7:00 p.m. – Republican Caucus Room

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| 1. LR29.027 | RESOLUTION; Correcting Scrivener’s Error in Code §214-49.
07/28/14 – Submitted by Pres. Skigen | PLACE ON THE
SEPTEMBER
AGENDA |
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| 2. LR29.022 | REVIEW; Purchasing Ordinance (Code Chapter 23, Article II)
06/04/14 – Submitted by Reps. Fedeli, Day, Coppola and Fountain
06/16/14 – No Action Taken
07/21/14 – Held by Committee | PLACE ON THE
SEPTEMBER
AGENDA |
| 3. LR29.023 | REVIEW; Planning Board’s latest triennial list of City-owned and City-leased properties (Code §9-4)
06/04/14 – Submitted by Reps. Reeder and Ryan
06/16/14 – No Action Taken
07/21/14 – Held by Committee | HELD |
| 4. LR29.024 | REVIEW; Board of Representatives Website communications policy.
06/13/14 – Submitted by President Skigen
07/21/14 – Report Made and Held by Committee | PLACE ON THE
SEPTEMBER
AGENDA |

A motion to place Item Nos. 1, 2 and 4 on the September Agenda was made, seconded and approved by unanimous voice vote.

PERSONNEL COMMITTEE: **Susan Nabel, Chair**
 Mary Fedeli, Vice Chair
 Meeting: Wednesday, August 20, 2014
 7:30 p.m. – Democratic Caucus Room

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| 1. P29.028 | APPROVAL; of employment contract for Clemon Williams – Director of Human Resources.
08/06/14 – Submitted by Mayor Martin | PLACE ON THE
SEPTEMBER
AGENDA |
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A motion to place Item No. 1 on the September Agenda was made, seconded and approved by unanimous voice vote.

LAND USE/URBAN

REDEVELOPMENT COMMITTEE:

Harry Day, Co-Chair

David Kooris, Co-Chair

Meeting: Tuesday, August 12, 2014

7:30 p.m. – Republican Caucus Room

- and -

Tuesday, August 26, 2014

7:30 p.m. – Republican Caucus Room

1. [LU29.002](#) REVIEW; construction work at Star Meadow Ranch, **HELD**
Erskine Road.
11/20/13 – Submitted by Chair Day
01/28/14 – Report Made & Held in Committee
02/27/14 – Report Made & Held in Committee
03/25/14 – Report Made & Held in Committee
04/22/14 - Report Made & Held in Committee
05/27/14 – Held in Committee
07/01/14 – Report Made & Held in Committee
07/29/14 – Report Made & Held in Committee

2. LU29.007 REVIEW; use of property by Finocchio Bros. at 49 **PLACE ON THE**
Liberty Place and effects on surrounding **SEPTEMBER**
neighborhood. **AGENDA**
11/20/13 – Submitted by Chair Day
01/28/14 – Report Made & Held in Committee
02/27/14 – Report Made & Held in Committee
03/25/14 – Report Made & Held in Committee
04/22/14 - Report Made & Held in Committee
05/27/14 – Held in Committee
07/01/14 –Held in Committee
07/29/14 –Held in Committee

3. LU29.008 REVIEW; enforcement of the notice and delay **PLACE ON THE**
provisions of the Demolition Permit ordinance. **SEPTEMBER**
12/04/13 – Submitted by Chair Day and Rep. Reeder **AGENDA**
01/28/14 – Report Made & Held in Committee
02/27/14 – Held in Committee
03/25/14 – Held in Committee
04/22/14 - Held in Committee
05/27/14 – Held in Committee
07/01/14 – Report Made & Held in Committee
07/29/14 – Report Made & Held in Committee

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| 4. LU29.021 | REVIEW; Proposed Master Plan .
04/22/14- Submitted by Co-Chairs Day & Kooris
05/27/14 – Held in Committee
07/01/14 – No action taken
07/29/14 –Held in Committee | PLACE ON THE
SEPTEMBER
AGENDA |
| 5. LU29.025 | REVIEW; of the Urban Renewal Plan for the
Southeast Quadrant (Extended) Urban Renewal
Project, Conn. R-43.
05/28/14 – Submitted by President Skigen
07/29/14 – Report Made & Held in Committee | PLACE ON THE
SEPTEMBER
AGENDA |

A motion to place Item Nos. 2 through 5 on the September Agenda was made, seconded and approved by unanimous voice vote.

OPERATIONS COMMITTEE: **Joseph Coppola, Jr., Chair**
 John R. Zelinsky, Vice Chair
 Meeting: Wednesday, August 27, 2014
 6:30 p.m. – Republican Caucus Room

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| 1. O29.014 | REVIEW; Tennessee Gas Pipeline Company
Northeast Expansion Project, upgrade of existing
pipeline system.
02/13/14 – Submitted by Pres. Skigen and Reps.
Quinones & Figueroa
03/19/14 – Held in Committee
04/23/14 – Held in Committee
05/21/14 – Held in Committee
06/18/14 – Held in Committee | PLACE ON THE
SEPTEMBER
AGENDA |
| 2. O29.019 | RESOLUTION; increasing the building permit fees
(commercial only).
05/07/14 – Submitted by Rep. Zelinsky
05/12/14 – Held at Steering
06/18/14 – Held in Committee | HELD |
| 3. O29.022 | REVIEW; WPCA late payments and legal fees for
past due accounts.
06/05/14 – Submitted by Rep. Adams | PLACE ON THE
SEPTEMBER
AGENDA |
| 4. O29.024 | REVIEW; restaurant sidewalk seating .
07/14/14 – Submitted by Rep. Coppola | PLACE ON THE
SEPTEMBER
AGENDA |

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| 5. O29.025 | ORDINANCE; <u>for publication</u> , Amending Section 214, Article V of the Code of Ordinances concerning Sidewalk Cafes.
07/29/14 – Submitted by Rep. Zelinsky | COMBINE WITH
ITEM NO. 4 |
| 6. O29.026 | REVIEW; Housing and Zoning Violations.
08/06/2014 – Submitted by Rep. Coppola | PLACE ON THE
SEPTEMBER
AGENDA |

A motion to place Item Nos. 1, 3, 4 and 6 on the September Agenda was made, seconded and approved by unanimous voice vote.

**PUBLIC SAFETY &
HEALTH COMMITTEE:**

Gloria G. DePina, Chair
Matthew Quinones, Vice Chair
 Meeting: Thursday, August 21, 2014
 7:00 p.m. – Democratic Caucus Room

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| 1. PS29.014 | REVIEW; Status of site location and plans for a new animal shelter.
06/04/14 – Submitted by Rep. Reeder
06/09/14 – Held at Steering | HELD |
| 2. PS29.015 | REVIEW; DSSD Concert Season Crowd Control.
06/02/14 – Submitted by Rep. Coppola
06/26/14 – Held in Committee | REMOVE FROM
AGENDA |
| 3. PS29.016 | ORDINANCE, <u>for publication</u> ; Proposed change to Sec. 164-5, Noise - Restrictions on Sunday demolitions
06/04/14 – Submitted by Reps. Cerasoli and Coppola
06/09/14 – Held at Steering | PLACE ON THE
SEPTEMBER
AGENDA |
| 4. PS29.017 | ORDINANCE, <u>for publication</u> ; Proposed change to Sec. 164-5, Noise - Revision to definition of Nighttime hours.
06/04/14 – Submitted by Reps. Cerasoli and Coppola
06/09/14 – Held at Steering | PLACE ON THE
SEPTEMBER
AGENDA |
| 5. PS29.019 | REVIEW; Use of blight ordinance funds to clean up 125 High Clear Drive in accordance with Sec. 146-50, which permits the Director of Operations to clean blighted property.
7/7/14 – Submitted by Reps. DeLuca and Franzetti | PLACE ON THE
SEPTEMBER
AGENDA |

6. PS29.020 REVIEW; Status of Police Headquarters Building. **PLACE ON THE SEPTEMBER AGENDA**
07/10/14 – Submitted by President Skigen, Reps. Cerasoli, Fedeli and Zelinsky

A motion to place Item Nos. 3 through 6 on the September Agenda was made, seconded and approved by unanimous voice vote.

**PARKS & RECREATION
COMMITTEE:**

Jim Caterbone, Co-Chair
Marion McGarry, Co-Chair
Meeting: Tuesday, August 19, 2014
7:00 p.m. – Republican Caucus Room

1. PR29.015 REVIEW; Sterling Farms' building improvement **PLACE ON THE SEPTEMBER AGENDA**
plans and restaurant leases
06/04/14 – Submitted by Reps. Reeder, Caterbone & McGarry
06/24/14 – No action taken
2. PR29.016 REVIEW; Potential ordinance amendment/adoption **PLACE ON THE SEPTEMBER AGENDA**
regarding regulation of the launching of certain boats and water craft from Public Access points and Street Ends abutting or accessing Stamford Harbor, Westcott Cove, and the Long Island Sound.
06/05/14 – Submitted by Rep. Ryan

A motion to place Item Nos. 1 and 2 on the September Agenda was made, seconded and approved by unanimous voice vote.

EDUCATION COMMITTEE:

Mary Savage, Chair
Wednesday, August 20, 2014
7:00 p.m. – Democratic Caucus Room

1. [E29.013](#) REVIEW; Requirement of Child Care Facilities to File **PLACE ON THE SEPTEMBER AGENDA**
Reports with the Superintendent of Schools.
07/09/14 – Submitted by Rep. Quinones
2. E29.014 REVIEW; Student Advisory Council 2014-15. **PLACE ON THE SEPTEMBER AGENDA**
08/06/14 – Submitted by Rep. Savage

3. E29.015 REVIEW; Need for space in Stamford School System. **HELD**
08/06/14 – Submitted by Mayor Martin

A motion to place Item Nos. 1 and 2 on the September Agenda was made, seconded and approved by unanimous voice vote.

HOUSING/COMMUNITY DEVELOPMENT/

SOCIAL SERVICES COMMITTEE:

Elaine Mitchell, Chair

Lila Wallace, Vice Chair

Meeting: Tuesday, August 19, 2014

7:00 p.m. – Democratic Caucus Room

1. HCD29.17 REVIEW; Procedures ([Current](#) and [Proposed](#)) for Social Services Relocation. **PLACE ON THE SEPTEMBER AGENDA**
05/23/14 – Submitted by Anne Fountain
06/17/14 – Held in Committee
07/22/14 – Held in Committee
2. HCD29.18 REVIEW; CDBG Process **PLACE ON THE SEPTEMBER AGENDA**
08/05/14 – Submitted by Rep. Mitchell
3. HCD29.19 REVIEW; One for One Housing Replacement Ordinance. **PLACE ON THE SEPTEMBER AGENDA**
08/05/14 – Submitted by Rep. Mitchell
4. HCD29.20 REVIEW; Status Update re: Yerwood Center **HELD**
08/06/14 – Submitted by Pres. Skigen
5. HCD29.21 APPROVAL; Increase the maximum loan under the HOME Program to \$40,000 per unit for new construction of housing restricted to be affordable to low and very low income people or rehabilitation of housing for extremely low income people at 30% of Area Median Income. **PLACE ON THE SEPTEMBER AGENDA**
08/05/14 – Submitted by Tim Beeble

A motion to place Item Nos. 1 through 3 and 5 on the September Agenda was made, seconded and approved by unanimous voice vote.

TRANSPORTATION COMMITTEE: Robert “Gabe” DeLuca, Chair
Terry Adams, Vice Chair
Thursday, August 21, 2104
7:00 p.m. – Republican Caucus Room

1. [T29.014](#) ORDINANCE for Public Hearing and Final Adoption; amending Chapter 231, Vehicles and Traffic, Sections 231-25, 231-29 and 231-30, to more effectively Regulate Truck Traffic by changing gross weight of regulated vehicles, by removing the commercial registration limitation and by increasing the monetary impact of violations.
06/13/14 – Submitted by Rep. DeLuca
07/24/14 – Approved for publication by Committee **PLACE ON THE
SEPTEMBER
AGENDA**

2. [T29.018](#) RESOLUTION and Public Hearing; Approving a lease agreement between the City of Stamford and St. John’s Roman Catholic Church for a Public Parking Lot between Tresser Blvd. & Bell Street
07/25/14 – Submitted by Mayor Martin
08/05/14 – Approved by Planning Board
08/14/14 – To be considered by Board of Finance **PLACE ON THE
SEPTEMBER
AGENDA**

3. [T29.017](#) REVIEW; DSSD Pedestrian Safety Recommendations.
07/24/14 – Submitted by President Skigen **HELD**

4. T29.019 REVIEW; Pedestrian Safety in Stamford and what can be done about it.
07/29/14 – Submitted by Rep. Zelinsky **HELD**

5. T29.020 REVIEW; CGS 14-300, et seq.; State statute re: Pedestrian Right of Way in crosswalk
07/29/14 – Submitted by Rep. Adams **HELD**

6. T29.021 REVIEW; Westbound traffic lanes at Station Place.
07/29/14 – Submitted by Rep. DeLuca **PLACE ON THE
SEPTEMBER
AGENDA**

A motion to place Item Nos. 1, 2 and 6 and Item No. 1 from the Pending Agenda on the September Agenda was made, seconded and approved by unanimous voice vote.

STATE & COMMERCE COMMITTEE: Brien Buckman, Chair

Meeting: Wednesday, September 3, 2014
6:30 p.m. – Democratic Caucus Room

1. SC29.013 REVIEW; CT General Assembly spring 2014 session with Stamford state senators and representatives. 06/24/14 – Submitted by Rep. Heaphy **HELD**
2. SC29.015 REVIEW; Enterprise Zone Board Project Report as Required Under Chapter 117 of the Stamford Code of Ordinances 07/08/14 – Submitted by Rep. Buckman **PLACE ON THE SEPTEMBER AGENDA**
3. SC29.016 REVIEW; Annual Report of the Economic Development Commission as Required by Chapter Six, Article Nine of the Stamford Code of Ordinances 07/08/14 – Submitted by Rep. Buckman **PLACE ON THE SEPTEMBER AGENDA**
4. SC29.017 REVIEW; Annual Report of the Downtown Special Services District for FY2014 as Required by Chapter 114 of the Stamford Code of Ordinances 07/08/14 – Submitted by Reps. Buckman and Reeder **PLACE ON THE SEPTEMBER AGENDA**

A motion to place Item Nos. 2 through 4 on the September Agenda was made, seconded and approved by unanimous voice vote.

SPECIAL COMMITTEES

**STAMFORD WATER
QUALITY**

**Susan Nabel, Chair
Gail Okun, Vice Chair**

**COST SAVINGS &
REVENUE ENHANCEMENT**

Frank Cerasoli, Chair
Meeting: Tuesday, September 2, 2014
7:00 p.m. – Democratic Caucus Room

1. CS29.001 REVIEW; Comparison with other cities of existing fees being charged
08/04/14 – Submitted by Mayor Martin

**PLACE ON THE
SEPTEMBER
AGENDA**

A motion to place Item No. 1 on the September Agenda was made, seconded and approved by unanimous voice vote.

PERFORMANCE METRICS

Monica Di Costanzo, Chair

MINUTES

1. August 4, 2014 Regular Board Meeting

ADJOURNMENT

President Skigen adjourned the meeting at 7:42 p.m.

This meeting is on [video](#).

PENDING AGENDA

Fiscal Committee

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| 1. F29.004 | REVIEW; update on Matrix Report of Police Department.
11/18/13 – Submitted by Chair Fountain
12/09/13 – Placed on Pending Agenda | REMAIN ON
PENDING
AGENDA |
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Secondary Committee: Public Safety & Health

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| 2. F29.007 | REVIEW; property taxes payment process and notice of late payment and overpayment to resident tax bill.
12/02/13 – Submitted by Reps. Figueroa and Adams
03/10/14 – Placed on Pending Agenda | REMAIN ON
PENDING
AGENDA |
| 3. F29.067 | REVIEW; of plan and timeline for segregating City and WPCA funds and accounts
03/05/14 – Submitted by Reps. Reeder, Cerasoli & Di Costanzo
03/10/14 – Placed on Pending Agenda | REMAIN ON
PENDING
AGENDA |
| 4. F29.068 | REVIEW; loan agreement between the City and WPCA
03/05/14 – Submitted by Reps. Reeder, Cerasoli & Di Costanzo
03/10/14 – Placed on Pending Agenda | REMAIN ON
PENDING
AGENDA |

Legislative & Rules Committee

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| 1. LR29.025 | REVIEW; Annual Report of Board of Ethics.
06/26/14 – Submitted by President Skigen
07/14/14 – Placed on Pending Agenda | REMAIN ON
PENDING
AGENDA |
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Personnel Committee

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| 1. P29.027 | REVIEW; Review and correct Human Resources Department's telephone answering system and responses to messages left.
07/09/14 – Submitted by Rep. Zelinsky
07/14/14 – Placed on Pending Agenda | REMAIN ON
PENDING
AGENDA |
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Land Use Committee

1. LU29.006 RESOLUTION; authorizing the sale of city-owned property to Garden Homes Management.
11/20/13 – Submitted by Chair Day
12/09/13 – Placed on Pending Agenda **REMAIN ON PENDING AGENDA**
2. LU29.009 REVIEW; Status of the Mill River Bridge
01/07/14 – Submitted by Carl Franzetti
01/13/14 – Placed on Pending Agenda **REMAIN ON PENDING AGENDA**
3. LU29.019 REVIEW; lighting at night after hours at the piano store on Long Ridge Road
03/04/14 – Submitted by Rep. Okun **REMAIN ON PENDING AGENDA**
4. LU29.026 ORDINANCE for publication; Increasing the fees for Planning Board, Zoning Board, and Zoning Board of Appeals Applications and Public Hearings.
07/09/14 – Submitted by Rep. Zelinsky
07/14/14 – Placed on Pending Agenda **REMAIN ON PENDING AGENDA**

Operations Committee:

1. O29.006 REVIEW; increasing street opening permit fees.
01/08/14 – Submitted by Rep. Zelinsky
01/22/14 – Report Made & Held in Committee
02/11/14 – Placed on Pending Agenda **REMAIN ON PENDING AGENDA**
2. O29.009 REVIEW; limited hours of Scofieldtown Recycling Center
01/07/14 – Submitted by Rep. Coppola
01/22/14 – Not taken up
02/11/14 – Placed on Pending Agenda **REMAIN ON PENDING AGENDA**
3. O29.016 ORDINANCE; for publication, increasing the annual permit fee and enforcement for restaurants with sidewalk seating on City streets
03/05/14 – Submitted by Rep. Zelinsky
03/10/14 – Placed on Pending Agenda **REMAIN ON PENDING AGENDA**

Public Safety & Health Committee:

1. [PS29.002](#) PROPOSED ORDINANCE; for publication; amending the noise ordinance to provide for a new definition of “night time hours” and to prohibit demolition activities on Sundays.
12/04/13 – Submitted by Reps. Cerasoli & Coppola
01/23/14 – Committee Approved 3-2-0
02/10/14 – Returned to Committee by Board of Reps
03/10/14 – Placed on Pending Agenda **REMOVE FROM AGENDA**

2. PS29.013 REVIEW; Continued Viability of Operating Smith House
06/04/14 – Submitted by Rep. Franzetti
06/09/14 – Held at Steering
07/14/14 – Placed on Pending Agenda **REMAIN ON PENDING AGENDA**

Transportation Committee:

1. T29.016 REVIEW; Transit District Annual Report as Required under Chapter 59 of the Stamford Code of Ordinances.
07/08/14 – Submitted by Rep. Buckman
07/14/14 – Placed on Pending Agenda **PLACE ON THE SEPTEMBER AGENDA**

State and Commerce Committee:

1. SC29.012 REVIEW; Sense of the Board; Requesting that the Western Connecticut Planning Region Seek a Voluntary Merger with the Greater Bridgeport Planning Region.
06/03/14 – Submitted by Rep. Buckman
07/02/14 – No action taken
07/14/14 – Placed on Pending Agenda **REMAIN ON PENDING AGENDA**

LATE SUBMISSIONS

Fiscal Committee

A motion to suspend the rules to take up Item No. 1 was made, seconded and approved by unanimous voice vote.

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| 1. F29.203 | REVIEW; City of Stamford 2013 Management Letter
from the Auditors and Corrective Action Plan.
08/11/14 – Submitted by Chair Fountain | PLACE ON THE
SEPTEMBER
AGENDA |
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A motion to place Item No. 1 on the September Agenda was made, seconded and approved by unanimous voice vote.