

**ORDINANCE NO. 1304 SUPPLEMENTAL  
AMENDING CHAPTER 146, SECTION 34 OF THE CODE OF ORDINANCES  
CONCERNING THE SETTING OF A FINE FOR THE  
LATE SUBMISSION OF A RENEWAL APPLICATION  
FOR A MULTI-FAMILY DWELLING OPERATING LICENSE**

**WHEREAS**, the City has established minimum housing standards as found in Chapter 146 of the Code of Ordinances; and

**WHEREAS**, there is currently no fine for failing to timely file a renewal application for a multi-family dwelling operating license; and

**WHEREAS**, failure by owners and operators to timely file a renewal application for a multi-family dwelling operating license creates a risk of harm to public health as the City's Health Department is without current information concerning a dwelling until the application is received; and

**WHEREAS**, it is the intention of the Board of Representatives to strengthen enforcement of Section 146-34 of the Code of Ordinances thereby helping to ensure compliance by setting a fine of \$250.00 for failure to timely file a renewal application.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY OF STAMFORD THAT** Section 146-34 of the Code of Ordinances shall be amended as follows:

**Sec. 146-34. Operating license required.**

- A. No person shall operate a multiple dwelling, rooming house or hotel unless he holds a valid, current, unrevoked operating license issued by the Director of Health or his authorized representative and approved in the name of the owner or operator for the specific named multiple dwelling, rooming house or hotel.
- B. Every owner of a multiple dwelling, rooming house or hotel, or his authorized agent or operator as designated in writing, shall apply to the Director of Health, on an application form to be provided for that purpose, for an operating license. The applicant for said license shall specify that prior to the issuance or renewal thereof, the multiple dwelling, rooming house or hotel to be licensed may be inspected to determine whether it is in compliance with the provisions of this chapter and the statutes of the state and the city.
- C. No operating license shall be issued or renewed for a nonresident owner unless such owner shall designate in writing to the Director of Health the name of a resident of the City of Stamford who shall act as his agent for the receipt of violation notices and for service of process issued pursuant to the provisions of this chapter.
- D. No operating license shall be issued or renewed for a resident owner unless such owner has first designated an agent for the receipt of violation notices and for service of process issued pursuant to the provisions of this chapter when said owner is absent from the City of Stamford for thirty (30) or more days. The owner may designate any person who is a resident of the City of Stamford as his agent for this purpose. Such designation shall be made in writing and shall accompany each operating license application.
- E. Each license shall be displayed in a conspicuous place within the common ways of the multiple dwelling, rooming house or hotel. Such license shall be transferable, provided that every person holding such license shall give notice in writing within a reasonable time after having sold, transferred, given away or otherwise disposed of ownership of, interest in or control of any multiple dwelling, rooming house or hotel. Such notice shall contain the name and address of the person or persons succeeding to the ownership or control of such multiple dwelling, rooming house or hotel. Every license shall be issued for a period of one (1) year from its date of issuance, unless sooner suspended or revoked, and may be renewed for successive periods not to exceed one (1) year.
- F. No operating license shall be renewed unless an application therefor has been made within sixty (60) days prior to the expiration of the present operating license. Failure to file a renewal application within sixty (60) days prior to the expiration of the present operating license shall constitute a violation, and the fine for such violation shall be \$250.00. In addition to the amount of said fine, violators shall be liable for the full annual amount of a license in order to obtain a renewal license.
- G. No license shall be granted to any person for a specific named multiple dwelling, hotel or rooming house unless such premises are in compliance with the provisions of this chapter and the laws, ordinances and regulations of the State of Connecticut and the City of Stamford.

Jeff Curtis, President, and Megan Cottrell, Clerk, do hereby certify that the foregoing Ordinance was approved by a roll call vote of 34-2-2 by the 31<sup>st</sup> Board of Representatives at the regular Board Meeting held on Monday, April 1, 2024.

  
Jeff Curtis, President

Dated this 1<sup>st</sup> day of April, 2024

  
Megan Cottrell, Clerk

Dated this 1<sup>st</sup> day of April, 2024



Caroline Simmons, Mayor, City of Stamford  
Dated this 30<sup>th</sup> day of April, 2024

EFFECTIVE DATE: May 10, 2024

- cc:
- Mayor Caroline Simmons
  - Thomas Cassone, Esq., Law Department
  - Elda Sinani, Director of OPM
  - Benjamin Barnes, Director of Administration
  - Matthew Quiñones, Director of Operations
  - Lyda Rujiter, City & Town Clerk
  - Leah Kagan, Director of Economic Development
  - Bridget Fox, Chief of Staff
  - Lou DeRubeis, Director of Public Safety, Health & Welfare
  - Jody Bishop-Pullan, Director of Health