



Personnel Committee - Board of Representatives

Anabel Figueroa, Chair

Mary Fedeli, Vice Chair

Committee Minutes

Date: Monday, June 20, 2022
Time: 6:30 p.m.
Place: *The meeting was held remotely.*

The Personnel Committee met at the above date and time. In attendance were Chair Figueroa, and Committee Member Reps. Adams, Berns, Goldberg, Jean-Louis, Mays, Patterson and Pavia. Excused was Vice Chair Fedeli. Also present was Al Cava, Director of Human Resources; Matthew Quinones, Director of Operations; Ted Jankowski, Director of Public Safety & Health; Lou Casolo, Engineering; and members of the Public.

Chair Figueroa called the meeting to order at 6:30 p.m.

Item No.	Description	Committee Action
1. P31.017	ORDINANCE <u>for public hearing and final adoption</u> ; Creating the position of Deputy Director of Operations for Interdepartmental Affairs. 04/27/22 – Submitted by Al Cava	COMMITTEE APPROVED 8-0-0

Chair Figueroa opened the public hearing with one member of the public speaking in favor of this ordinance.

Director Cava explained that this ordinance is a general description of the job and general duties of the position. The job description gets into more specificity, including the skills, abilities and knowledge to seek a successful candidate.

A motion to approve this item was made, seconded, and approved by a vote of 8-0-1 (Reps. Figueroa, Adams, Berns, Goldberg, Jean-Louis, Mays, Patterson and Pavia in favor).

2. P31.019	APPROVAL; Agreement with Josephine Q. Carpanzano as Deputy Director of Operations for Interdepartmental Affairs. 06/07/22 – Submitted by Al Cava	COMMITTEE APPROVED 8-0-0
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Director Cava explained that this is a standard four (4) year contract with possible one (1) year extension. The job description asked for a Master's degree or a combination of

education and experience that shall be equivalent; this candidate has the bachelor with experience.

Director Quinones explained that there were eight (8) candidates interviewed for this position. The candidate was the last to apply and be interviewed for this position. She was not the only internal candidate that applied for this position. There were two rounds of interviews before the final decision.

A motion to approve this item was made, seconded, and approved by a vote of 8-0-1 (Reps. Figueroa, Adams, Berns, Goldberg, Jean-Louis, Mays, Patterson and Pavia in favor).

3. P31.020 APPROVAL; Agreement with Jody Bishop-Pullan as
Director of Health.
06/07/22 – Submitted by Al Cava

**COMMITTEE
APPROVED 8-0-0**

Director Cava and Director Jankowski discussed the following about the contract with the Committee:

- 5 year term
- This position is in the Charter
- Has state requirements built in
- Needs prior approval from the Appointments Committee
- Standard contract
- Job Description is in the Charter and State Statutes
- Position was very difficult to fill
- Previous acting health director
- Must have a Master's in Public Health
- Competitive salary with other municipalities
- Has mental health experience; brought forth the mental health collaborative

A motion to approve this item was made, seconded, and approved by a vote of 8-0-1 (Reps. Figueroa, Adams, Berns, Goldberg, Jean-Louis, Mays, Patterson and Pavia in favor).

4. P31.021 APPROVAL; Agreement with Adnane Tourabi as Clerk of
the Works II.
06/08/22 – Submitted by Al Cava

**COMMITTEE
APPROVED 8-0-0**

Director Cava and Lou Casolo discussed the following with the committee:

- Standard Clerks of the Works Contract; 3 year contract
- Clerk of the works are contract employees
- Assist with capital projects
- Expertise is in Site and environmental work
- Compensation is in line with the Payplan \$42.21 hourly;35 hour week
- Currently have 7 Clerk of the Works positions
- As more projects move into construction will consider more positions
- No benefits; is covered under workers compensation

A motion to approve this item was made, seconded, and approved by a vote of 8-0-1 (Reps. Figueroa, Adams, Berns, Goldberg, Jean-Louis, Mays, Patterson and Pavia in favor).

5. P31.022 APPROVAL; Agreement with David Haight as Clerk of the Works II. **COMMITTEE APPROVED 7-0-1**
06/08/22 – Submitted by Al Cava

Director Cava and Lou Casolo discussed the following with the committee:

- Retired electrical foreman for Stamford Public Schools
- Excellent resource
- First project is a fiber upgrade in 14 schools
- Compensation is in line with the Payplan \$42.21 hourly;35 hour week
- No resume; (Director Cava submitted the full application the next day)

A motion to approve this item was made, seconded, and approved by a vote of 7-0-1 (Reps. Figueroa, Adams, Berns, Goldberg Jean-Louis, Mays, and Patterson in favor; Rep. Pavia abstained).

Chair Figueroa adjourned the meeting at 7:46 p.m.

Respectfully submitted,

Anabel Figueroa, Chair

This meeting is on [Video](#)