



## ***Personnel Committee - Board of Representatives***

Anabel Figueroa, Chair

Mary Fedeli, Vice Chair

# **Committee Minutes**

**Date:** Wednesday, February 23, 2022

**Time:** 7:00 p.m.

**Place:** *The meeting was held remotely.*

The Personnel Committee met remotely at the above date and time. In attendance were Chair Figueroa and Vice-Chair Fedeli and Committee Member Reps. Adams, Berns, Goldberg, Jean-Louis, Mays, and Pavia. Excused was rep. Patterson. Also present; Director of AI Cava, Director of Human Resources; Lou Casolo, Engineering; and Thomas Turk, Operations.

Chair Figueroa called the meeting to order 7:00 p.m.

<b>Item No.</b>	<b>Description</b>	<b>Committee Action</b>
1 <a href="#">P31.013</a>	APPROVAL; Agreement with Morris and McDaniel, Inc. for Entry Level and Promotional Police and Fire Examinations under RFP No. 814 (See Backup for Terms of Agreement, including Costs). 01/12/22 – Submitted by Mayor Simmons 02/10/22 – To be Considered by Board of Finance	<b>Committee Approved 7-0-1</b>

Mr. Cava stated:

- 4 Responses received for this RFP
- A Committee of 7 made the final decision which included: Dir. AI Cava; Rosemarie Frager, HR; Eric Larson, Purchasing; Dir. Kathy Emmett, Law Dept.; Fire Chief Trevor Roach; Vanessa Williams, HR; and Scott Duckworth, Police Department
- 3 Year contract with 1 year renewal
- Considered Gold Standard in this work
- Job Analysis is performed for specifics to Stamford (required for litigation)

A motion to approve this item was made, seconded and approved by a vote of 7-0-1. (Figueroa, Fedeli, Adams, Berns, Goldberg, Jean-Louis, and Mays in favor; Pavia abstained)

2. P31.005	APPROVAL; Agreement with Lyudmilla Fuks as Clerk of the Works II. 02/09/22 – Submitted by AI Cava	<b>Committee Approved 7-0-0</b>
------------	------------------------------------------------------------------------------------------------------	---------------------------------

Mr. Casolo explained Clerk of the Works:

- Contract level position
- Administers Capital Construction Projects
- Engineers, Architects and/or Construction industry

- Each Candidate has programs that they are responsible for
- Salaries are established by the Pay Plan
- Pay rate, Projects and hours worked are the differences in the contracts
- They are entitled to overtime after 40 hour work weeks
- Projects come and go and may be smaller projects
- It's at the discretion of the supervisors on the decision on hours and rates of pay depending on their level of experience

A motion to approve this item was made, seconded and approved by a vote of 7-0-0. (Figueroa, Fedeli, Adams, Berns, Goldberg, Jean-Louis, and Mays in favor)

3. P31.006      APPROVAL; Agreement with Peter Thagouras as Clerk of the Works II.      **Committee Approved 7-0-1**  
02/09/22 – Submitted by Al Cava

A motion to approve this item was made, seconded and approved by a vote of 7-0-0. (Figueroa, Adams, Berns, Goldberg, Jean-Louis, Mays and Pavia in favor; Fedeli abstained)

4. P31.007      APPROVAL; Agreement with Frank Canella, Jr. as Clerk of the Works II.      **Committee Approved 8-0-0**  
02/09/22 – Submitted by Al Cava

A motion to approve this item was made, seconded and approved by a vote of 8-0-0. (Figueroa, Fedeli, Adams, Berns, Goldberg, Jean-Louis, Mays and Pavia in favor)

5. P31.008      APPROVAL; Agreement with Kenneth R. Byxbee as Clerk of the Works II.      **Committee Approved 7-0-0**  
02/09/22 – Submitted by Al Cava

A motion to approve this item was made, seconded and approved by a vote of 7-0-0. (Figueroa, Fedeli, Adams, Berns, Goldberg, Jean-Louis, and Mays in favor)

6. P31.009      APPROVAL; Agreement with Nancy M. Ormsby as Clerk of the Works II.      **Committee Approved 7-0-0**  
02/09/22 – Submitted by Al Cava

A motion to approve this item was made, seconded and approved by a vote of 7-0-0. (Figueroa, Fedeli, Adams, Berns, Goldberg, Jean-Louis, and Mays in favor)

7. P31.010      APPROVAL; Agreement with Paul Montanaro as Clerk of the Works II.      **Committee Approved 7-0-0**  
02/09/22 – Submitted by Al Cava

A motion to approve this item was made, seconded and approved by a vote of 7-0-0. (Figueroa, Fedeli, Adams, Berns, Goldberg, Jean-Louis, and Mays in favor)

8. P31.011      APPROVAL; Agreement with Philip Brown as Clerk of the Works II.      **Committee Approved 7-0-0**  
02/09/22 – Submitted by Al Cava

A motion to approve this item was made, seconded and approved by a vote of 7-0-0. (Figueroa, Fedeli, Adams, Berns, Goldberg, Jean-Louis, and Mays in favor)

9. P31.012      APPROVAL; Agreement with William D. Cushman as  
Clerk of the Works II.  
02/09/22 – Submitted by Al Cava

**Committee  
Approved 7-0-0**

A motion to approve this item was made, seconded and approved by a vote of 7-0-0. (Figueroa, Fedeli, Adams, Berns, Goldberg, Jean-Louis, and Mays in favor)

Chair Figueroa adjourned the meeting at 9:10 p.m.

Respectfully submitted,  
Anabel Figueroa, Chair

This meeting is on [Video](#)