



## ***Personnel Committee - Board of Representatives***

Mary Fedeli, Co-Chair

Anabel Figueroa, Co-Chair

# **Committee Meeting Minutes**

**Date:** Wednesday, June 23, 2021

**Time:** 7:00 p.m.

**Place:** *This meeting was held remotely*

The Personnel Committee met remotely at the above date and time. In attendance were Co-Chairs Figueroa and Fedeli and Committee Member Reps. Depina, Fleischer, McMullen, Nabel, Patterson, and Zelinsky. Excused: Rep. Lion. Also present; Kathy Emmett, Corporation Counsel; and Director of Al Cava, Director of Human Resources.

Co-Chair Figueroa called the meeting to order 7:00 .m.

<b>Item No.</b>	<b>Description</b>	<b>Committee Action</b>
1. <a href="#">P30.070</a>	ORDINANCE <u>for publication</u> ; Creating the Position of Chief Information Officer. 06/01/21 – Submitted by Mayor Martin	<b>Committee Approve 7-1-0</b>

Directors Emmett and Cava discussed the following for both items:

- This position was approved for the 21/22 Fiscal Year budget
- Job Description was approved at the 3/25/2021 Personnel Commission Meeting
- This is an unclassified position/non-union
- Senior/High Level Position
- Non Civil service process will be recruited
- Salary Grade 8 (top grade for pay plan) Starting Salary \$146,894
- Will not have personal secretarial staff
- Background check will be conducted
- Contracts will be approved by the Board of Representatives
- Selection Committee to be formed
- Both Positions have been posted and are receiving resumes

A motion to approve this item was made, seconded and approved by a vote of 7-1-0 (Reps. Fedeli, Figueroa, Depina, Fleischer, Nabel, McMullen, and Patterson in favor; Zelinsky opposed)

2. <a href="#">P30.071</a>	ORDINANCE <u>for publication</u> ; Creating the Position of Diversity, Equity and Inclusion Officer. 06/01/21 – Submitted by Mayor Martin	<b>Committee Approved 6-2-0</b>
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Mr. Cava stated that most of the information talked about with item P30.070 applies to this item too with some additional points:

- Salary Grade 6 Starting Salary \$132,037
- Reports Directly to the Director of Legal Affairs

Rep. Nabel asked if knowledge of Civil Services practices, rules and processes be included in the position description. Director Cava said he feels it should be and will take a look at this and may include it in an edit of the job description.

Rep. McMullen asked if anyone has been performing this position in the past 10 years. Director Emmett stated no one has been dedicated to this area but the Human Resources Director and Corporation Council has been aware and making efforts with regards to diversity, equity and inclusion. She added that the Government has been behind in terms of this position, but it has been recognized in most organizations. This position reports directly to the Director of Legal Affairs.

Rep. Zelinsky expressed his concerns and the reason he opposed these items are for the high salary and not knowing about these positions previously. Rep. Fedeli explained that the Mayor talked about both positions early in the budget season and it was approved in the final budget meeting by the Board of Representatives.

A motion to approve this item was made, seconded and approved by a vote of 6-2-0 (Reps. Fedeli, Figueroa, Depina, Fleischer, Nabel, and Patterson in favor; Zelinsky and McMullen opposed)

Co-Chair Figueroa adjourned the meeting at 7:45p.m.

Respectfully submitted,

Anabel Figueroa, Co-Chair

This meeting is on [Video](#)