



## **Personnel Committee - Board of Representatives**

Susan Nabel, Chair

Mary Fedeli, Vice Chair

# **Committee Report**

**Date:** Wednesday, March 25, 2015  
**Time:** 7:00 p.m.  
**Place:** Republican Caucus Room, 4<sup>th</sup> Floor Government Center, 888 Washington Boulevard, Stamford, CT

The Personnel Committee met at the above date and time. In attendance were Chair Nabel and Committee Member Reps. DePina, Figueroa, Fountain, McMullen, McNeil, Okun and Savage. Also present were Rep. Ryan and Lou Casolo, City Engineer and Jeffrey Brown, Engineering.

Char Nabel called the meeting to order at 7:01 p.m.

| <b>Item No.</b>   | <b>Description</b>   | <b>Committee Action</b>  |
|---|--|--------------------------|
| 1. P29.035  | ORDINANCE <u>for publication</u> ; Requirements Needed for Job Applicants to receive Veteran's or Residency points.<br>12/03/14 – Submitted by Reps. Mitchell and de la Cruz<br>12/10/14 – Report Made<br>12/21/14 – Report Made & Held in Committee<br>01/21/15 – Report Made & Held in Committee<br>02/18/15 - Report Made & Held in Committee | <b>Held in Committee</b> |
| A motion to hold this ordinance was made, seconded and approved by a vote of 6-0-0 (Reps. Nabel, Fountain, McMullen, McNeil, Okun and Savage in favor.) |  |                          |
| <sup>1</sup> 2. P29.038   | APPROVAL; of Clerk of the Works II contract with Ines Walther.<br>03/04/15 – Submitted by Clemon Williams  | <b>Approved 7-0-1</b>    |

The attached [email](#) in response to questions raised by Rep. Zelinsky was distributed to the Committee. Mr. Casolo explained that Ms. Walther is a professional engineer with excellent credentials. She has expertise in marine and underground engineering which

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<sup>1</sup> Video Time Stamp 00:01:45

would be a valuable asset, particularly for coastal and underground projects. He explained that the contract includes all projects an individual may work on over the course of the year and some projects are ongoing. An individual's time is allocated to the specific projects they are working on. Lou Casolo showed the Committee a representative time sheet demonstrating how the individual Clerk's hours are tracked to the various projects listed on his/her contract.

Mr. Casolo further explained that the City currently employs 9 full time and 2 part time Clerks of the Works II, and at the present time only one Clerk of the Works I (Felix Lemone). These positions are valuable to the Engineering and Operations departments not only because they provide management oversight of contractors, but also because the Clerks also certify and verify materials purchasing and delivery charges against actual usage by contractors.

The salary range for this position is \$31.84 per hour through \$47.76 per hour with a midpoint of \$39.79. Salaries are budgeted in the capital budget. Representative Figueroa requested that the committee be provided with the rates paid by other municipalities and a request will be sent to Director Williams. Rep. Figueroa also inquired if the position had been posted. Mr. Casolo explained that Ms. Walther had been interviewed for a different position but was more appropriate for this one. A motion to approve this contract was made, seconded and approved by a vote of 7-0-1 (Reps. Nabel, DePina, Fountain, McMullen, McNeil, Okun and Savage in favor; Rep. Figueroa abstaining.)

<sup>2</sup>3. P29.039      APPROVAL; of Clerk of the Works II contract with      **Approved 6-0-2**  
Felix Lemone.  
03/04/15 – Submitted by Clemon Williams

Mr. Casolo stated that Mr. Lemone's contract is for larger infrastructure projects. He had worked for the WPCA and has been working for the City for about one year on paving and sidewalk projects at a low rate in the Clerk of the Work I ranking. The quality of his work is high and he has demonstrated an ability to protect the City's interests onsite. Mr. Casolo is requesting an increase in his grade and salary rate from Clerk I because he is performing Clerk II work. Representative McMullen noted his concern regarding the increase in salary. Mr. Casolo responded that he justifies the recommended increase because it brings this contract in line with other Clerks II positions with similar duties. Rep. Figueroa raised a concern that this position had not been posted, and Mr. Casolo explained that Mr. Lemone had just completed an earlier contract and was available to move to these necessary projects immediately. A motion to approve this item was made, seconded and approved by a vote of 6-0-2 (Reps. Nabel, DePina, Fountain, McNeil, Okun and Savage in favor; Reps. Figueroa and McMullen abstaining.)

4. P29.040      REVIEW: status of outstanding Union Contracts.      **Held in**  
03/04/15 – Submitted by Rep. Nabel      **Committee 8-0-0**

A motion to hold this item was made, seconded and approved by a vote of 8-0-0 (Reps. Nabel, DePina, Figueroa, Fountain, McNeil, McMullen, Okun and Savage in favor).

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<sup>2</sup> Video Time Stamp 00:31:19

Chair Nabel adjourned the meeting at 8:05 p.m.

Respectfully submitted,

Susan Nabel, Chair

This meeting is on [video](#).