



Performance Metrics Special Committee - Board of Representatives

Monica Di Costanzo, Chair

Committee Report

Date: Monday, November 17, 2014
Time: 6:00 p.m.
Place: Republican Caucus Room, 4th Floor, Government Center, 888 Washington Boulevard

The Performance Metrics Special Committee met as indicated above. In attendance were Chair Di Costanzo and Committee Member Reps. Fountain, Nabel, Watkins, Ryan and Zelinsky. Also present were Jim Hricay, OPM, Laura Burwick, Mayor's Office, and Rep. Cerasoli.

Chair Di Costanzo called the meeting to order at 6:06 p.m.

Item No.	Description	Committee Action
1. PM29.002	REVIEW; Current City of Stamford department metrics and highlighting of best practices 10/31/14 – Submitted by Rep. Di Costanzo	Report Made

Ms. Burwick explained that:

- She is currently working on transforming the present budget books, to make it easier to read and to start a dialogue
- She has not yet focused on performance metrics
- She has looked at other municipalities to determine best practices
- A number of municipalities do include performance metrics

Jim Hricay explained that

- They would like to tie the budget to performance metrics

Ms. Burwick reviewed the attached [budgets](#) for firefighting from other municipalities, which break out the budgets by programs.

- For example, the Norwalk budget breaks the budget into 4 programs (pages 2-8 of the handout), and contains projected metrics
 - Inputs would be the amount of money, and there are measures of outputs and effectiveness
- San Jose (pages 9-14) has a more detailed breakdown
- There must be a collaboration between the administration and the departments to get this type of data

- Bellevue, Washington (pages 15-23) includes a concept of community values, which determined performance indicators based on a community survey
- Next year's budget will contain additional information in order to tie funding to an output
- The budget will focus on performance metrics for 3 departments – fire, technology and solid waste, and will be launched next March and will include some of this; wanted to select manageable programs which have the ability to measure currently
- The focus will be on getting the budget done, rather than performance metrics, at this point but gathering thoughts on inputs and outputs is important and moving toward year-over-year metrics is our goal.

Several members of the committee expressed that they would like to see community surveys considered in the future - find out what communities care about and relate key performance metrics to citizen perception.

Chair Di Costanzo asked Ms. Burwick & Mr. Hricay to consider including performance metrics for outside agency budgets in addition to their 3 targeted department budgets.

Chair Di Costanzo adjourned the meeting at 6:45 p.m.

Respectfully submitted,

Monica Di Costanzo, Chair

This meeting is on [video](#).