



Operations Committee - Board of Representatives

Virgil de la Cruz, Chair

Carmine Tomas, Vice Chair

Committee Report

Date: Thursday, April 24, 2025
Time: 6:30 p.m.
Place: *This meeting was held remotely.*

The Operations Committee met as indicated above. In attendance were Chair de la Cruz, and Committee Member Reps. Ley and Watkins. Also in attendance were Reps. Adams, Berns, Figueroa, Matheny, Walston, and Williams; Lou Casolo, City Engineer; Josephine Carpanzano, Deputy Director of Operations, and Joshua Noggle, Building Systems Engineer.

Chair de la Cruz called the meeting to order at 6:32 p.m.

Item No.	Description	Committee Action
1. O31.049	REVIEW; Obligations of City to Maintain and Repair Unaccepted Roads. 03/06/24 – Submitted by Rep. Pierre-Louis 03/11/24 – Held at Steering 04/15/24 – Recommitted to Steering 7-0-0 05/20/24 – Recommitted to Steering 5-0-0 06/17-24 – No Action Taken 07/15/24 – Held at Steering 08/12/24 – Held at Steering 02/20/25 – Held by Committee 8-0-0 03/20/25 – Recommitted to Steering 8-0-0	Report made

Deputy Director Carpanzano gave a brief recap:

- A team is assigned to evaluate the history, ordinances, and legacy of what has been accepted or not accepted, as well as clarify the terms involved.

2. O31.069	REVIEW; status and update on the South End Community Center Repairs. 03/05/25 – Submitted by Reps. Adams and Graham	Report made
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City Engineer Casolo provided an overview:

- The project is split between Engineering and Facilities departments.
- Engineering handles the mechanical aspects; Facilities manages finances, tenant relocation, and asbestos abatement in the boiler room.
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- relocation, and asbestos abatement in the boiler room.
- Engineering and Facilities collaborated on the bid document for boiler replacement design with CES.
- A public bid opening for the project will be tomorrow at 11am.

3. O31.064 REVIEW; status of opening day for cafeteria at government center **Report made**
 01/07/25 – Submitted by Rep. Figueroa
 01/13/25 – Moved to pending
03/20/25 – Recommitted to Steering 8-0-0

Deputy Director Carpanzano provided an update:

- The area for seating is expected to open within less than a month.
- The salad bar center island has been removed and cleaned up as part of preparations.
- The kitchen requires special appliances compatible with its specific utility lines.
- These appliances are currently on order but have not yet been received.
- Limited kitchen appliances make it challenging for the vendor to fully reopen the cafeteria for public service.
- Appliances are expected to arrive soon, enabling the cafeteria to return to its previous level of operation.

4. O31.065 REVIEW; organizations allowed to use city hall for public meetings and the money generated from it. **Report made**
 01/07/25 – Submitted by Rep. Figueroa
 01/13/25 – Moved to pending
03/20/25 – Recommitted to Steering 8-0-0

5. O31.056 REVIEW; Status of Cedar Heights Road Bridge. **Report made**
 05/07/24 – Submitted by Rep. Berns
 05/20/24 – Recommitted to Steering 8-0-0
 06/17-24 – No Action Taken
 07/15/24 – Held at Steering
 08/12/24 – Held at Steering
 09/16/24 – Recommitted to Steering 7-0-0
 10/21/24 – Held by Committee 6-0-0
 11/18/24 – Held by Committee 6-0-0
 12/09/24 – Held at Steering
 01/23/25 – Report Made
02/03/25 – Report Made

City Engineer Casolo provided a project update:

- Weekly progress meetings with the contractor are held every Tuesday at 10 AM.
- Construction of the bridge deck, a significant milestone, has been completed within a week, including formwork, rebar installation, and concrete pouring (April 17).
- The deck is currently curing, and reinforced concrete approach slabs (8 feet wide) are being prepared today.
- Concrete pouring is scheduled for tomorrow (April 28).
- The granite curb has been delivered and will be installed next.
- Formwork and reinforcement to follow curb installation, with subsequent pouring and parapet wall construction.
- A waterproof membrane will be applied to the deck before asphalt paving.
- A meeting with the Connecticut Department of Transportation (CONDOT) is scheduled

for next Tuesday to finalize paving plans

- The bridge is scheduled to open to traffic by May 15.
- Ancillary work (e.g., stone veneer, grading, topsoil, ornamental arches) will continue after opening.

6. O31.051 REVIEW; Status of Design and Implementation of Long-Term Solutions to Toilsome Brook Flooding Upstream of Culverts at Dannell Drive, Silver Hill Lane and White Birch Lane. **Report made**
- 02/18/24 – Submitted by Rep. Berns
03/11/24 – Held at Steering
04/15/24 – Recommitted to Steering 7-0-0
05/20/24 – Recommitted to Steering 5-2-0
06/17/24 – No Action Taken
07/15/24 – Held at Steering
08/12/24 – Held at Steering
09/16/24 – Recommitted to Steering 7-0-0
10/21/24 – Held by Committee 6-0-0
11/18/24 – Recommitted to Steering 7-0-0

City Engineer Casolo provided a status review:

- A meeting was held including residents from several neighborhoods (e.g., Loveland, Pepper Ridge, White Birch) and district representatives.
- An overview of the flood resilience grant funding the mitigation study was given.
 - Details about the FEMA flood hazard area impacting properties.
 - Identifying cost-effective solutions for flood mitigation.
- "Walk Shop"
 - 2–2.5-mile neighborhood walk with 7 strategic stops.
 - Stops focused on flood-prone areas where residents shared concerns.
 - Access agreements obtained from 20+ residents for consultants to conduct assessments on private properties.
- Next steps include data collection (culverts, streams, hydraulic modeling, etc.).
 - Development of computer models for existing conditions and concept-level alternatives.
 - Additional community engagement and future "walk shops" scheduled for late May.
 - Developing the flood resistance plan by December 2025.
 - A project website with resources and educational materials on flood hazard areas and FEMA maps will be available for residents.
 - QR code for residents to submit concerns, photos, and documentation directly.

7. O31.071 REVIEW; Confidentiality of Blight Complaints **Report made**
04/09/25 – Submitted by Rep. Berns

8. O31.072 REVIEW; Status and update of Blight Complaint at Silver Hill Road **Report made**
04/09/25 – Submitted by Rep. Berns

Chair de la Cruz adjourned the meeting at 7:44 p.m.

Respectfully submitted,
Virgil de la Cruz, Chair

This meeting is on [video](#).