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May 28, 2019

Jonathan Jacobson, Esq.  
Chair, Operations Committee  
Board of Representatives  
P.O. Box 10152  
Stamford, CT 06904-2152

Dear Mr. Jacobson:

Tonight the Operations Committee will take up Item O30.044, approval of an agreement with Affineco LLC (d/b/a United Services of America, Inc.) for maintenance services for the Government Center and the new Police Headquarters. More specifically, the Committee wishes to review additional documentation regarding the RFP process and proposals submitted in response to that RFP.

I am requesting that the Committee have this discussion in Executive Session because documents related to the RFP process are not considered public until there is a signed contract pursuant to CGS 1-210(b)(24). Note that after execution of the contract, all documents related to this contract/RFP shall be considered public and disclosed upon request.

Further, I hereby certify that the public interest in the disclosure of such responses, record or file is outweighed by the public interest in the confidentiality of such responses, record or file. The confidentiality of such information protects the integrity of our competitive procurement process, which better serves the public interest.

Please feel free to contact me if you need additional information.

Very truly yours,

David R. Martin

/vap

cc: Matt Quinones, President  
Susan Nabel, Clerk of the Board  
Erik Larson, Purchasing Manager