

## EXHIBIT D

This is a general understanding of our guidelines to implement as we move forward with our investigations by School. (This was provided through email via Engineering.)

1. A description of the repairs by school. Link to the AOC's as prepared by Tighe & Bond and indicate any new AOC's based on your assessment that Tighe & Bond may not have seen or identified.
2. If the repair requires an architect or engineer please indicate this.
3. If the repair requires a building permit indicate this.
4. Indicate which part of the work will be self-performed and which item(s) will be performed by a sub-contractor.
5. An estimated cost for each repair and,
6. A schedule for the repair. Your schedule should reflect the time of day when the repair(s) will be undertaken (day shift, second shift, weekends, holiday) and reflect the true cost of the work based on those assumptions. Your schedules should include preparation of look ahead schedules to help my office with project administration.
7. The project manager and superintendent for each project should be identified by school/project.
8. As you know the CT Dept. of labor requires prevailing wage rates for renovation projects over \$100,000. As such, I suggest that the work be paid utilizing prevailing wage rates as the sum total of the renovation projects is likely equal or exceed this threshold. As such, your subcontractors should be aware of this.

Included in this assessment is the following work:

- Review Tighe and Bond partial list of AOC's
- One member of the task force requested that Bismark look in every room throughout the building
- Based on what is observed, attempt to ID the leak or water source
- ID other AOC's not indicated on Tighe and Bond's spreadsheet and track
- Review existing building plans and 2009 EMG reports
- Speak to the head custodian and building principal to learn more

The Mold Task Force will provide the list of schools for inspection.