



Housing/Community Development/Social Services Committee - Board of Representatives

Mavina Moore, Co-Chair

Rob Roqueta, Co-Chair

Committee Minutes

Date: Tuesday, February 1, 2022
Time: 6:00 p.m.
Place: *This Meeting was held remotely.*

The Housing/Community Development/Social Service Committee met as indicated above. In attendance were Co-Chairs Moore and Roqueta; and Committee Member Reps. Baxter, Campbell, Goldberg, Ley, and Pollack. Also present were Reps. Cottrell, Nabel and Sherwood; Emily Gordon, and Arnold Knittel Community Development; and Doug Dalena, Law Department Director; Chris Dellaselva, Law Department; Janeene Freeman, Mayor's Office; and Jackie Figueroa, Charter Oak Community.

Item No.	Description	Committee Action
1. HCD31.004	REVIEW; Future of Scofield Manor (including discussion re LR30.115). (02/01/22) 01/02/22 – Submitted by Reps. Cottrell and Roqueta	Report Made

The Committee discussed:

- Provisions in the Lease with Scofield Manor caused reservation with the Board because
 - Important facility for elderly community
 - Takes most of the neediest elderly in the community
 - Current residents can stay an additional 11-12 years total
 - The need for residential care homes will increase
 - Concerned with Long term vision
- Concerned with the human element of this contract
- Need a sense of how Charter Oaks job is working at Scofield Manor
- Need better idea for future of Scofield in reference to Residents and staffing
- Residents at this facility are not just elderly but may have a psychiatric component as well as coexisting comorbidity medical problems

Charter Oak Communities shared:

- Scofield Manor is a Licensed Residential Care Home serving low income elderly and disabled residents with complex health needs
- 50 residents capacity with (our current senses is looming roughly below 90% or 88% with 44 residence
- Scofield Manner manner is the only RCH within the city of Stamford
- It is owned by the city and has been operated by Charter Oak communities, for the last 30 years
- Scofield Manner offers a unique continuum of care to residents

- Some of the services provided include:
 - Daily administration of approximately 700 medications.
 - Coordination and scheduling of over 200 monthly medical counseling and therapeutic appointments
 - Prescription management and coordination with the residence different health care providers and pharmacy.
 - 3 meals daily and snacks
 - Housekeeping and transportation services are also provided.
 - An onsite resident service coordinator, who organizes recreational activities and provide additional
 - Onsite LPN and full team of attendees who are certified, we also have an
 - Administrator on site with an assistant
 - Maintenance staff person onsite
- Although an operating subsidy is received from the City of Stamford it's not enough to sustain operating expenses
- The Transfer of Operations to CMI is vital to continue with this strong type of care for the residents

2. HCD31.003 WORKSHOP; Subcommittee Review of the Year 48 **Report Made**
 CDBG Proposals (Year 22/23) (02/01/22)
 12/08/21 – Submitted by Emily Gordon

The Committee will complete and return the evaluation form to Community Development department. On Tuesday, February 15 at 6:00 pm the committee will make its final allocation based on the evaluation forms and suggestions from the Community Development office. At 6:30pm, the same night, the committee will meet with the Mayor or her designee to discuss final allocations.

The Meeting was adjourned at 9:15 p.m.

Respectfully submitted,

Mavina Moore, Co-Chair

This Meeting is on [Video](#)