



Housing/Community Development/Social Services Committee - Board of Representatives

Elaine Mitchell, Chair

Lila Wallace, Vice Chair

Committee Report

Date: Tuesday, October 20, 2015
Time: 6:00 p.m.
Place: Democratic Caucus Room, 4th Floor, Government Center, 888
Washington Boulevard

The Housing/Community Development/Social Services Committee met at the above time and place. In attendance were Chair Mitchell and Committee Member Reps. Giordano, Mahoney, McNeil and Wallace. Absent or excused were Committee Member Reps. Moore and Watkins. Also present was Erik Larson.

Chair Mitchell called the meeting to order at 6:15 p.m.

Item No.	Description	Committee Action
1. HCD29.035	REVIEW; CDBG Process. 04/08/15 – Submitted by Rep. Mitchell 04/21/15 – Report Made & Held in Committee 05/11/15 – Held at Steering 08/10/15 – Held at Steering 09/16/15 – Held at Steering	Report Made

Chair Mitchell explained that the purpose of this meeting was for the Committee to determine its process and priorities for the upcoming CDBG process. He distributed the attached documents: the [Description of the CDP](#) that goes out with the application; the [application](#), and [projects and activities that could be funded within the various areas](#).

Mr. Larson explained that the various functional areas are listed in the plan, and the Committee's priorities could be listed in the descriptions of the various areas Committee members discussed with Mr. Larson:

- its priorities and ensuring that the priorities would include the types of activities provided by [the list of organizations funded in the past](#), such as facilities that provide services to children
- these priorities would be a way for the Committee to focus its inquiry
- the Economic Development category is a challenging area to fund because of the difficulties in ensuring that the agencies' work is eligible
- Only 15% of the allocation goes toward Public Services
- Whether being able to serve a larger number of individuals should be a

- priority
- the Committee would like a summary of the consolidated plan
 - It might be useful to see what neighboring municipalities do with their funds
 - Next steps would include revising the application and creating a policies and procedures manual for grantees, but the office is not staffed enough to do this for this year
 - It might also be helpful to see grantees' history regarding their use of prior funds and having Mr. Larson meet with the Committee on a quarterly basis regarding how agencies are using their funds
 - Having the subcommittees meet together before the public hearing
 - The Federal Labor Standards review of the CDBG programs

Mr. Larson reviewed with the Committee the Funds for Reallocation for Year 42 CDBG Budget Process, which lists funds previously allocated that were not distributed.

A motion to have Larson's office to let the organizations on the list aware that the Committee will be reallocating the funds was made, seconded and approved by a vote of 4-0-0 (Reps. Mitchell, Giordano, Mahoney and McNeil in favor).

Chair Mitchell adjourned the meeting at 8:00 p.m.

Respectfully submitted,
Elaine Mitchell, Chair

This meeting is on [video](#).