



Fiscal Committee - Board of Representatives

Monica Di Costanzo, Chair

Lindsey Miller, Vice Chair

Committee Report

Date: Monday, September 27, 2021
Time: 7:00 p.m.
Place: *This meeting was held remotely.*

The Fiscal Committee met as indicated above. In attendance were Chair Di Costanzo, Vice Chair Miller and Committee Member Reps. Figueroa, Fleischer, McMullen, Morson and Nabel. Excused were Reps. Coleman and Fedeli. Also present were Anita Carpenter, Grants Officer; Sandra Dennies, Director of Administration; Jay Fountain and Anthony Romano, OPM; Lyda Ruijter, Town and City Clerk; Frank Petise, Acting Transportation Bureau Chief; and David Yanik, Controller.

Chair Di Costanzo called the meeting to order at 7:02 p.m.

Item No.	Description	Committee Action
1. F30.493 \$62,737.00	ADDITIONAL APPROPRIATION (Grants Budget); School Readiness; Office of Early Childhood Required Use of Fund to School Readiness Liaison for Increased Responsibilities During Covid-19 and to Support the Role of the Liaison and other Proposed Initiatives to Enhance Monitoring and Program Quality. (100% Grant Funded). 08/26/21 – Submitted by Mayor Martin 09/09/21 – Approved by Board of Finance 5-0-0	Approved 7-0-0

Ms. Carpenter explained that the School Readiness programs were issued funding across the state and part of the funding was to be used for a stipend for COVID-19 work done by the school readiness liaison. The school readiness liaison will be receiving \$15,684. The remaining portion will be used to hire professional consultants to work with the School Readiness liaison to go into daycare centers and work on trauma informed care.

A motion to approve Item No. 1 was made, seconded, and approved by a vote of 7-0-0 (Reps. Di Costanzo, Miller, Figueroa, Fleischer, McMullen, Morson and Nabel in favor).

2. F30.494 \$119,848.00	ADDITIONAL APPROPRIATION (Grants Budget); COVID-19 Relief Funds to be used by Stamford Police Department on an Overtime Basis in areas of Lower Fairfield County Auto Theft Task Force, Police Activities League and a Community Mental Health/COVID Outreach Campaign. (100% Grant Funded). 09/02/21 – Submitted by Mayor Martin 09/09/21 - Approved by Board of Finance 5-0-0	Approved 6-0-1
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Ms. Carpenter stated that the State OPM reached out to Stamford regarding funding due to COVID-19 to be used for overtime for the Lower Fairfield County Auto Theft Task Force, Police

Activities League program with the Boys & Girls Club, and a Community Mental Health/COVID Outreach Campaign. She will provide the Board office with a breakdown of the totals proposed for each program and identify which other communities in Lower Fairfield are involved.

A motion to approve Item No. 2 was made, seconded, and approved by a vote of 6-0-1 (Reps. Di Costanzo, Miller, Fleischer, McMullen, Morson and Nabel in favor; Rep. Figueroa abstaining).

3. [F30.495](#) ADDITIONAL APPROPRIATION (Grants Budget); **Approved 7-0-0**
\$2,500.00 COVID-19; In-Kind Contribution; Donation by Community Health Center to CERT in Appreciation of CERT Volunteers Support of CHC during Covid-19; Funds to be Used to Purchase Supplies.
09/02/21 – Submitted by Mayor Martin
09/09/21 – Approved by Board of Finance 5-0-0

Ms. Carpenter explained that this donation will be used by CERT to purchase supplies. CERT is overseen by Director Jankowski, so purchases such as shirts, hats, badges, etc. would be made through his office.

A motion to approve Item No. 3 was made, seconded, and approved by a vote of 7-0-0 (Reps. Di Costanzo, Miller, Figueroa, Fleischer, McMullen, Morson and Nabel in favor).

4. [F30.496](#) ADDITIONAL APPROPRIATION (FEMA); FEMA **Approved 7-0-0**
\$1,116,163.00 (COVID Reimbursement); Request for Reimbursement for Labor and Overtime Expenses; PPE Supplies, and Contractual Services related to Security and Sanitizing through October 2020.
09/02/21 – Submitted by Mayor Martin
09/09/21 – Approved by Board of Finance 5-0-0

Ms. Carpenter stated that the appropriations from the beginning of the pandemic have been exhausted. These expenses have been reimbursed and the appropriation is needed to cover the reimbursement.

A motion to approve Item No. 4 was made, seconded, and approved by a vote of 7-0-0 (Reps. Di Costanzo, Miller, Figueroa, Fleischer, McMullen, Morson and Nabel in favor).

5. [F30.501](#) ADDITIONAL APPROPRIATION (Operating **Approved 7-0-0**
\$20,550.00 Budget); Town and City Clerk; Additional Funding for 9/14/21 Primary and 11/2/21 Municipal Elections; Increased Absentee Ballots and Postage Needed due to COVID-19.
09/02/21 – Submitted by Mayor Martin
09/09/21 – Approved by Board of Finance 5-0-0

Ms. Ruijter stated that when she budgeted for this election, she did not know that COVID-19 would still be an issue requiring additional absentee ballots. The billing for these items is typically after the election. During the 9/14 primary, they did about 2000 absentee ballots; typically they do 400 to 500 in a party primary. For the 11/2 election, they are anticipating an increase in voting due to the fact that some candidates are mailing absentee ballot applications to voters at their cost, but the City Clerk's office only sends an application to those who request via phone and e-mail. Applications can be downloaded from the Town Clerk's website for ones self and immediate family. This process works well for college students who want to vote.

Absentee applications are available for pickup at all Stamford Ferguson Library locations. Further discussions for the absentee ballot process for future elections are occurring at the State legislative level.

A motion to approve Item No. 5 was made, seconded, and approved by a vote of 7-0-0 (Reps. Di Costanzo, Miller, Figueroa, Fleischer, McMullen, Morson and Nabel in favor).

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| 6. F30.497
\$3,500,000.00 | REJECTION; Capital Closeout: CP0056; Traffic Signals, Lighting & Safety Improvements.
08/20/21 – Submitted by Mayor Martin
08/31/21 – Approved by Planning Board
09/09/21 – Not Rejected by Board of Finance | FAILED 0-6-1 |
| 7. F30.498
\$762,699.95 | ADDITIONAL APPROPRIATION (Capital Budget); CP0056; Traffic Signals, Lighting & Safety Improvements.
09/09/21 – Submitted by Mayor Martin
08/31/21 – Approved by Planning Board
09/09/21 – Approved by Board of Finance 4-1-0 | Approved 5-0-2 |
| 8. F30.502 | RESOLUTION; Amending The Capital Budget For Fiscal Year 2020-2021 By Adding An Appropriation Of \$762,699.95 For The Traffic Signals, Lighting & Safety Improvements Project And Authorizing \$762,699.95 General Obligation Bonds Of The City To Meet Said Appropriation.
08/17/21 – Submitted by Mayor Martin
09/09/21 – Approved by Board of Finance 4-1-0 | Approved 5-1-1 |

Items 6, 7 and 8 were discussed together with Mr. Romano, Ms. Dennies and Mr. Petise. Mr. Romano explained that this is the closeout of a federal grant that did not materialize. Item No. 7 represents the amount that had been expended prior to the commitment being received. The funds now need to be appropriated and bonded. Item 7 is part of a larger project, including “Safe Routes to Schools” and citywide signals, which had multiple funding sources. This grant appropriation occurred in 2010; the City now has controls in place to prevent this from happening in the future. Ms. Dennies stated that the Board will no longer be asked to appropriate grant funds without a letter of commitment.

A motion to reject Item No. 6 was made, seconded, and failed by a vote of 0-6-1 (Reps. Di Costanzo, Miller, Figueroa, Fleischer, McMullen, Morson and Nabel opposed; Rep. Figueroa abstaining).

A motion to approve Item No. 7 was made, seconded, and approved by a vote of 5-0-2 (Reps. Di Costanzo, Miller, Fleischer, Morson and Nabel in favor; Reps. Figueroa and McMullen abstaining).

A motion to approve Item No. 8 was made, seconded, and approved by a vote of 5-1-1 (Reps. Di Costanzo, Miller, Fleischer, Morson and Nabel in favor; Rep. McMullen opposed; Rep. Figueroa abstaining).

9. [F30.499](#) ADDITIONAL APPROPRIATION (Capital Budget); **Approved 7-0-0**
\$75,000.00 C56802; Kosciuszko Park Improvements; Private Contributions from HPP to be used by TTP Department for Regrading and Replenishing Gravel Parking Areas; Improved Pedestrian Access and Pathways; and Improved Park Signage.
09/02/21 – Submitted by Mayor Martin
08/31/21 – Approved by [Planning Board](#)
09/09/21 – Approved by Board of Finance 5-0-0

Mr. Petise explained that this contribution was required as part of the Zoning Board approval process of the developer to address the increased pedestrian activity due to the development. This is the anticipated cost of the improvements.

A motion to approve Item No. 9 was made, seconded, and approved by a vote of 7-0-0 (Reps. Di Costanzo, Miller, Figueroa, Fleischer, McMullen, Morson and Nabel in favor).

10. [F30.500](#) ADDITIONAL APPROPRIATION (Capital Budget); **Approved 7-0-0**
\$12,000.00 C56174; Citywide Signals; Private Contribution from LGS, LLC to be used by TTP Department for Pedestrian Signal Upgrades at Intersection of West Avenue and Grenhart Road.
09/02/21 – Submitted by Mayor Martin
08/31/21 – Approved by [Planning Board](#)
09/09/21 – Approved by Board of Finance 5-0-0

Mr. Petise explained that this contribution was required as part of the Zoning Board approval process of the developer to address the increased pedestrian activity due to the development. These funds will be used for signalization upgrades

A motion to approve Item No. 10 was made, seconded, and approved by a vote of 7-0-0 (Reps. Di Costanzo, Miller, Figueroa, Fleischer, McMullen, Morson and Nabel in favor).

11. [F30.492](#) RESOLUTION; Amending the Capital Budget for **Approved 7-0-0**
Fiscal Year 2020-2021 by Adding an Appropriation of \$300,000 for the District-Wide Boiler & Burner Replacement Project and Authorizing \$300,000 General Obligation Bonds of the City to Meet Said Appropriation.
08/17/21 – Submitted by Mayor Martin
08/26/21 – Approved by Board of Finance 6-0-0

This resolution is in connection with the appropriation approved last month ([F30.489](#)). The paperwork was not ready in time for last month's meeting.

A motion to approve Item No. 11 was made, seconded, and approved by a vote of 7-0-0 (Reps. Di Costanzo, Miller, Figueroa, Fleischer, McMullen, Morson and Nabel in favor).

12. [F30.503](#) APPROVAL; Agreements between City of Stamford and Oracle America, Inc. for Oracle Cloud ERP Services (Cost of Agreement \$3,400,000; see backup for additional terms)
09/08/21 – Submitted by Sandra Dennies
09/09/21 – Approved by Board of Finance 5-0-0 **Approved 7-0-0**

Ms. Dennies reviewed the four agreement documents and noted that the Administration would be returning next month with the Licensing & Permitting and Cashiering and Cash Sharing portion of the product being purchased. Schedule adjustments and services were reviewed. Mr. Williams reviewed the [attached presentation](#) with the Committee reviewing the agreement terms and costs.

A motion to approve Item No. 12 was made, seconded, and approved by a vote of 7-0-0 (Reps. Di Costanzo, Miller, Figueroa, Fleischer, McMullen, Morson and Nabel in favor).

13. [F30.504](#) REVIEW; FY20/21 Year End Status Report. **Report Made**
09/08/21 – Submitted by Jay Fountain

Mr. Fountain reviewed the attached spreadsheet with the Committee, noting that the City is anticipating \$18,475,501 excess of revenue over expenses, taking future obligations and year-end encumbrances into account. One of the primary drivers was that the Board of Finance anticipated collections of 93.9% of the tax levy, but the City received 97.5%. Intergovernmental revenue and Charges for Services also exceeded expectations. Many expenditures were lower than anticipated, including Governmental Services, Board of Ed, Operations and Public Safety. The main driver for the Board of Ed were the lack of substitute teachers and transportation due to remote learning.

Chair Di Costanzo adjourned the meeting at 8:55 p.m.

Respectfully submitted,
Monica Di Costanzo, Chair

This meeting is on [video](#)