



Fiscal Committee - Board of Representatives

Monica Di Costanzo, Chair

Lindsey Miller, Vice Chair

Committee Report

Date: Monday, September 21, 2020
Time: 7:00 p.m.
Place: The meeting was held remotely.

The Fiscal Committee met as indicated above. In attendance were Chair Di Costanzo, Vice Chair Miller and Committee Member Reps. Coleman, Fedeli, Figueroa, McMullen, Morson, Nabel and Pendell. Also present were Reps. Watkins and Zelinsky; Sandy Dennies, Director of Administration; Chris Dellaselva, Law Department; Chief Trevor Roach, Stamford Fire Department; Dr. Jennifer Calder, Director of Health; Jay Fountain, OPM Director; Mark McGrath, Director of Operations; Greg Stackpole, Assessor; and Thomas Ortiz, Nathan Frey, Kirk Teal and Chuck Williams, ISG.

Chair Di Costanzo called the meeting to order at 7:00 p.m.

| Item No. | Description | Committee Action |
|----------------------------|---|-------------------------|
| 1. F30.359 | APPROVAL; Agreement with International Consulting Acquisition Corp. d/b/a ISG Public Sector under RFP No. 806 for Project Manager – ERP Systems Identification and Implementation – Citywide Technology Replacement and Upgrade. 09/01/20 – Submitted by Mayor Martin 09/10/20 – Approved by Board of Finance | Approved 9-0-0 |

Ms. Dennies explained that the City has requested, and that \$2 million has been made available, for the City to investigate replacing its systems. The current financial system (HTE) is very old and needs to be replaced. The City has also reviewed its other systems, most of which facilitate the work of individual departments, but don't communicate with one another. The Administration decided it needs an integrated system - an Enterprise Resource Planning ("ERP") system in which the systems communicate with each other. This will change how the City does business.

The City put out an RFP for a project manager to assist in finding a system - developing an RFP, evaluating responses and drafting the contract, and received 17 responses with prices from \$150,000 to \$1 million per year. ISG, which is located in Stamford, was selected. There will be a governance committee to oversee this process and the Board of Representatives will have a member on the committee.

Mr. Ortiz reviewed the [attached PowerPoint presentation](#) with the Committee.

Committee members discussed Item 1 with Ms. Dennies, Mr. Ortiz, & Nathan Frey. Items discussed included the following:

A motion to approve Item No. 3 was made, seconded and approved by a vote of 9-0-0 (Reps. Di Costanzo, Miller, Coleman, Fedeli, Figueroa, McMullen, Morson and Nabel in favor).

4. [F30.358](#) ADDITIONAL APPROPRIATION (Grants Budget); **Approved 8-0-1**
\$1,407,000.00 F30726 Public Health Emergency; Additional
COVID-19 Expenditures.
(Grant Funded)
09/08/20 – Submitted by Mayor Martin
09/10/20 – Approved by Board of Finance

Ms. Dennies explained that the City is receiving funding from the State to support its COVID-19 response initiatives. The State invited the City to apply for the funds it would be using from March through June 30, 2020. The State then came out with the total amount of CARES Act funding the City would be entitled to. The Board appropriated \$1.8 million for COVID-19 response, almost all of which is gone. Since the City did not know where this funding would come from, the City made these expenditures from City funds. The City is seeking reimbursement of this appropriation from FEMA and the CARES Act.

This is an appropriation for funds expended beginning 7/1/20 going forward. The State has given the City \$2,209,500 in CARES Act funds. It is expected that unspent CARES Act funds will be made available to the City for expenses incurred after 7/1/20, including this appropriation. FEMA eligibility after 9/15 will only be for first responders, but the expenses before then should be covered. This amount is purely an estimate of expenses. The Administration expects to get grant funds which will be applied against this appropriation.

A motion to approve Item No. 4 was made, seconded and approved by a vote of 8-0-1 (Reps. Di Costanzo, Miller, Coleman, Fedeli, Figueroa, Morson, Nabel and Pendell in favor; Rep. McMullen abstaining).

5. [F30.353](#) ADDITIONAL APPROPRIATION (Grants Budget); **Approved 9-0-0**
\$305,125.00 FEMA Storm Grant for Isaias Storm Cleanup;
Additional Expenses for Pickup and Haulaway of
Vegetative Debris Generated by Storm Isaias;
FEMA to reimburse 75% of Eligible Costs.
09/08/20 – Submitted by Mayor Martin
09/10/20 – Approved by Board of Finance

Ms. Cammarota explained that this grant is an additional appropriation to cover the estimate for debris from the storm. The City will temporarily rehire some of the people laid off. They anticipate FEMA declaring the storm a disaster and reimbursing 75%. This is the appropriation for both the grant and the City portion.

A motion to approve Item No. 5 was made, seconded and approved by a vote of 8-0-1 (Reps. Di Costanzo, Miller, Coleman, Fedeli, Figueroa, Morson, Nabel and Pendell in favor; Rep. McMullen abstaining).

6. [F30.354](#) ADDITIONAL APPROPRIATION (Operating Budget); City Portion for Isaias Storm Cleanup; Additional Expenses for Pickup and Haulaway of Vegetative Debris Generated by Storm Isaias; 25% portion not to be reimbursed by FEMA (Source: Contingency). **Approved 9-0-0**
\$76,281.00
09/08/20 – Submitted by Mayor Martin
09/10/20 – Approved by Board of Finance

The City will submit the actual total bill and receive 75% of that from FEMA.

A motion to approve Item No. 6 was made, seconded and approved by a vote of 8-0-1 (Reps. Di Costanzo, Miller, Coleman, Fedeli, Figueroa, Morson, Nabel and Pendell in favor; Rep. McMullen abstaining).

7. [F30.336](#) ADDITIONAL APPROPRIATION (Capital Budget); **Approved 5-4-0**
\$150,000.00
001218; Inspection and Assessment of City Property.
06/02/20 – Submitted by Mayor Martin
06/09/20 – Approved by [Planning Board](#)
06/08/20 – Held at Steering
07/13/20 – Held at Steering
08/13/20 – Approved by Board of Finance
08/24/20 – Failed in Committee 4-4-1
09/08/20 – Held by Full Board 26-8-2

Mr. McGrath explained that the City wants to get a snapshot/baseline on the state of the City buildings in order to avoid the situation faced by the Board of Education. Some buildings were evaluated with the funds allocated in last year's capital budget. These funds will be used to look at preserving City systems and long term capital planning. Many of the items in the 0-2 year category of the 4 reports already received have been attended to by City staff and have been very helpful to prioritization of work, mostly smaller items like corrosion repair, thermostat replacements, welding/piping repairs, painting, etc. Scope would include both major buildings and sheds to allow for proper capital planning and operational decisions to be made for areas like HVAC, Boilers, Asphalt, Roofing, mechanical systems, et al.

A motion to approve Item No. 7 was made, seconded and approved by a vote of 5-4-0 (Reps. Di Costanzo, Fedeli, Morson, Nabel and Pendell in favor; Reps. Miller, Coleman, Figueroa and McMullen opposed).

8. [F30.339](#) REVIEW; Update on findings from Municipal Tax Service on Out of State Car Registrations. **Report Made**
09/03/20 –Submitted by Reps. Zelinsky, Graziosi, Morson, Roqueta, Stella and Watkins

Ms. Dennies reviewed the [attached reports](#) with the Committee members. During the last fiscal year, the City collected \$415,713.45 in taxes, interest and MTS's fee from 1,444 accounts. She will provide the Board with a list of the accounts. MTS receives 50% of the tax collected plus a finder's fee. The City netted \$187,802.39.

Chair Di Costanzo adjourned the meeting at 9:46 p.m.

Respectfully submitted,
Monica Di Costanzo

This meeting is on [video](#).