



## ***Fiscal Committee - Board of Representatives***

Monica Di Costanzo, Chair      Anzelmo Graziosi, Vice Chair

# **Committee Report**

**Date:** Monday, January 22, 2018  
**Time:** 6:30 p.m.  
**Place:** Democratic Caucus Room, 4<sup>th</sup> Floor, 888 Washington Boulevard,  
Stamford, CT 06905-2098

The Fiscal Committee met as indicated above. In attendance were Chair Di Costanzo, Vice Chair Graziosi, and Committee Member Reps. Coleman, Figueroa, McMullen, Miller, Morson, Nabel, Pendell and Pia. Absent or excused was Rep. Fedeli. Also present were Rep. Lion; Jay Fountain, OPM Director; Ralph Blessing, Land Use Bureau Chief; Jim Travers, Traffic Bureau Chief and David Yanik, Controller.

Chair Di Costanzo called the meeting to order at 6:30 p.m.

<b>Item No.</b>	<b>Description</b>	<b>Committee Action</b>
1. F30.024	Overview of Department of Administration with Director Handler. 12/27/17 – Submitted by President Quinones	<b>Held in Committee</b>
Item 1 was held due to the unavailability of Mr. Handler.		
<sup>1</sup> 2. <a href="#">F30.025</a> \$150,000.00	ADDITIONAL APPROPRIATION (Capital Budget); Illegal Housing Units Status Database; Digitalize all the historic building and tax information; verify the legal status of dwellings; make information available to city departments. 01/03/18 - Submitted by Mayor Martin 01/09/18 – Approved by <a href="#">Planning Board</a> 01/11/18 – Approved by Board of Finance	<b>Approved 10-0-0</b>

Mr. Blessing explained that this appropriation is being sought in order to digitize the tax records. He discussed the following with the Committee:

- This is important in order to have access to historic information about the properties and determine whether the current usage is legal
- The goal is to make this information available to other departments and possibly the public
- This will improve the ability of the City to enforce zoning

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<sup>1</sup> Video Time Stamp 00:03:52

- The Land Use Bureau has asked for this money in next year's budget but would like to start before then
- This will be funded from Capital non-recurring
- The \$150,000 amount is based upon input from vendors who worked with the Town Clerk to digitize records; there are 240,000 records and an RFP will be issued
- The process should take less than one year
- The goal is to have a searchable index and to interface with the Tax Assessor's office
- There is no expectation that additional funding will be needed
- Historic in this context means "past" rather than relating to historic districts

A motion to approve this item was made, seconded and approved by a vote of 10-0-0 (Reps. Di Costanzo, Graziosi, Coleman, Figueroa, McMullen, Miller, Morson, Nabel, Pendell and Pia in favor).

3. [F30.026](#) APPROVAL; Appropriate prior year general fund **Held in**  
 \$9,824,222.00 balance as follows: \$2,000,000 Rainy Day Fund; **Committee**  
~~\$7,324,222~~ \$7,251,392 Capital Nonrecurring; and  
 \$500,000 Risk Management Fund; and \$72,830 BOE  
Short Term Capital.  
 01/03/18 - Submitted by Mayor Martin  
 01/11/18 – Approved by Board of Finance

This item was held at the request of the Administration. It will come back to the Committee after being reapproved by the Board of Finance.

<sup>2</sup>4. [F30.027](#) APPROVAL; Appropriate prior year Parking Fund **Approved 10-0-0**  
 \$979,423.00 Balance as follows: \$979,423, Capital Nonrecurring.  
 01/03/18 - Submitted by Mayor Martin  
 01/11/18 – Approved by Board of Finance

Mr. Fountain explained that the Parking Fund is now generating revenue greater than costs, and the City would like to transfer funds to Capital Non-Recurring in order to use for the projects in Item 5. A motion to approve this item was made, seconded and approved by a vote of 10-0-0 (Reps. Di Costanzo, Graziosi, Coleman, Figueroa, McMullen, Miller, Morson, Nabel, Pendell and Pia in favor).

<sup>3</sup>5. [F30.028](#) ADDITIONAL APPROPRIATION (Capital Budget); **Approved 10-0-0**  
 \$979,423.00 Emergency repairs in the three city owned garages  
 (Bell Street, Bedford Street, and Summer Street);  
 Electrical upgrade and necessary surveillance  
 equipment.  
 01/03/18 - Submitted by Mayor Martin  
 01/09/18 – Approved by [Planning Board](#)  
 01/11/18 – Approved by Board of Finance

Mr. Travers explained that:

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<sup>2</sup> Video Time Stamp 00:30:40

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- A conditions assessment had been done on the garages and there has been deferred maintenance resulting in aesthetic and larger issues
- The total estimated repair costs are \$8.5 million for Bell Street and \$6.5 million for Bedford
- He worked with the consultant to prioritize repairs
- The electrical system in the Bell Street Garage needs immediate replacement; the low bid is \$750,000, but he is hoping to bring that cost down
- The camera installation in the Bell Street Garage needs to be complete
- Meters need to be upgraded because they cannot be repaired and will no longer be PCI compliant and pay stations will change to pay-by-plate
- This will be an ongoing process to increase usage of the garages
- The inside of the Bedford Street Garage has been painted
- Hopefully there will be future excesses from the Parking Fund for future repairs

A motion to approve this item was made, seconded and approved by a vote of 10-0-0 (Reps. Di Costanzo, Graziosi, Coleman, Figueroa, McMullen, Miller, Morson, Nabel, Pendell and Pia in favor).

- <sup>4</sup>6. [F30.029](#) REJECTION; Capital Project Closeout **No Action Taken**  
 \$2,050,695.00 Recommendations: CP0086 South End Collector Road - 2,000,000.00; CP3347 Harbor Point Shuttle Bus - \$42,373.00; CP3347 Harbor Point Shuttle Bus - \$8,322.00.  
 01/03/18 – Submitted by Mayor Martin  
 01/09/18 – Approved by [Planning Board](#)  
 01/11/18 – No action taken by Board of Finance

This is a closeout of projects that came in at or under budget. These funds were available on the books but were never received by the City. The Committee took no action on this item.

7. [F30.033](#) REVIEW; State Statutes & City Policies requiring residents to register motor vehicles and pay Personal Property Taxes in the municipality where they are primarily garaged and used. **Held in Committee**  
 01/03/18 - Submitted by Reps. Morson, Roqueta and Graziosi

This item was held due to the unavailability of the invited guests.

- <sup>5</sup>8. [F30.034](#) REVIEW; FY2017 Comprehensive Annual Financial Report. **Report Made**  
 01/03/18 - Submitted by Rep. Di Costanzo

Mr. Yanik reviewed the [attached handouts](#) with the Committee. The Revenue was in excess of the budgeted amount by \$4.4 million and the expenditure savings were \$5 million. There was a designable surplus of \$9 million. Pension liabilities vary among the plans, but are doing well in comparison to other municipalities.

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<sup>5</sup> Video Time Stamp 00:53:30

Chair Di Costanzo adjourned the meeting at 7:56 p.m.

Respectfully submitted,  
Monica Di Costanzo, Chair

This meeting is on [video](#).