



Fiscal Committee - Board of Representatives

Monica Di Costanzo, Chair

Frank Cerasoli, Vice Chair

Committee Report

Date: Monday, November 28, 2016

Time: 7:00 p.m.

Place: Democratic Caucus Room, 888 Washington Boulevard, Stamford, CT
06905-2098

The Fiscal Committee met as indicated above. In attendance were Chair Di Costanzo, Vice Chair Cerasoli and Committee Member Reps. Fedeli, Figueroa, Miller, Mitchell, Quinones and Silver. Absent or excused were Committee Member Reps. Coleman, Day and DeLuca. Also present were Jay Fountain, OPM Director; Clemon Williams, HR Director; Laura Burwick, Special Assistant to the Mayor; Thomas Madden, Economic Development Director; Greg Stackpole and Bill Jessa, Assessor's Office; Ted Jankowski, Director of Public Safety, Health and Welfare; Emily Provonsha, Transportation Department; William Brink, WPCA; Michael Pollard, Chief of Staff; and Ward Strosser and Jack Bosch, Con Ed Solutions.

Chair Di Costanzo called the meeting to order at 7:03 p.m.

Item No.	Description	Committee Action
¹ 1. F29.466	APPROVAL; Agreement with Hooker & Holcombe, Inc. for Consulting for Actuarial Services. 09/29/16 – Submitted by Mayor Martin 10/19/16 – Approved by Board of Finance	Approved 8-0-0

Mr. Williams explained that Hooker & Holcombe has been the City's actuary for the past 6 to 8 years. In 2015, the City sent out an RFP and Hooker & Holcombe was selected to provide actuarial services for the 4 pension funds (CERF, Custodians, Police and Fire) and OPEB.

In response to questions from the Committee, Mr. Williams noted that:

- The contract is consistent with the previous contract, except it lasts until 2018 and contains a provision permitting termination for convenience by the City
- The fees are based on a schedule of services.
- The information provided by the City is often kept in manual records
- Hooker & Holcombe will also provide actuarial series to the HR Department to review the pension calculations
- Some people have objected to the assumptions used by Hooker & Holcombe in calculating mortality tables

¹ Video Time Stamp 00:00:30

A motion to approve this item was made, seconded and approved by a vote of 8-0-0 (Reps. Di Costanzo, Cerasoli, Fedeli, Figueroa, Miller, Mitchell, Quinones and Silver in favor).

- ²2. [F29.468](#) APPROVAL; Agreement with Con Ed Solutions re: **Approved 8-0-0,**
Energy Improvement Projects. **contingent upon**
09/28/16 – Submitted by Mayor Martin **BOF approval**
11/30/16 – To be considered by Board of Finance
Secondary Committee: State & Commerce

Ms. Burwick reviewed the attached [summary](#) with the Committee. She noted that:

- The street lighting project is optional and was pulled from the Additional Appropriation
- The project will start with Roxbury and Davenport schools
- The City has the option to stop the project if it is not working
- There are extension options for the guaranty, but the City would have to pay measurement and verification costs
- The tax benefits received by Con Ed will be shared with the City, but the program may end at the end of this year

A motion to approve this item was made, seconded and approved by a vote of 8-0-0 (Reps. Di Costanzo, Cerasoli, Fedeli, Figueroa, Miller, Mitchell, Quinones and Silver in favor).

A motion to make this approval contingent upon approval by the Board of Finance was made, seconded and approved by a vote of 8-0-0 (Reps. Di Costanzo, Cerasoli, Fedeli, Figueroa, Miller, Mitchell, Quinones and Silver in favor).

- ³3. [F29.471](#) APPROVAL; Agreement with Municipal Valuation **Approved 8-0-0**
Services, LLC for Revaluation Consulting
Services.
10/28/16 – Submitted by Mayor Martin
11/10/16 – Approved by Board of Finance

Mr. Stackpole explained that

- This is a contract for the upcoming revaluation, which will be a statistical revaluation, rather than a full revaluation
- There were 2 proposals in response to the RFP and Municipal Valuation Services was selected unanimously
- The previous valuation was a physical valuation and cost \$1.2 million
- The \$526,000 amount is below the budgeted amount

A motion to approve this item was made, seconded and approved by a vote of 8-0-0 (Reps. Di Costanzo, Cerasoli, Fedeli, Figueroa, Miller, Mitchell, Quinones and Silver in favor).

² Video Time Stamp 00:13:12

³ Video Time Stamp 00:27:25

- ⁴4. [F29.472](#) ADDITIONAL APPROPRIATION (Operating Budget); Funding for Mosquito Larviciding of Catch Basins. **Approved 8-0-0**
\$13,000.00
10/24/16 – Submitted by Mayor Martin
11/10/16 – Approved by Board of Finance

Mr. Fountain noted that this Operating Budget item will be funded from Contingency.

Mr. Jankowski stated that

- The City has done 2 catch basin larvicides over the summer in the past, the first one in June
- The State has now recommended a third larvicide in May to combat West Nile & Zika virus exposure
- The City has had positive tests for West Nile in each of the last 7 years, none for Zika but 98 cases in the State of CT
- The cost of the additional larvicide is \$13,000 and future budget requests will be for \$40,000 rather than \$27,000
- The City has a cache of larvicide which is used for standing water

A motion to approve this item was made, seconded and approved by a vote of 8-0-0 (Reps. Di Costanzo, Cerasoli, Fedeli, Figueroa, Miller, Mitchell, Quinones and Silver in favor).

- ⁵5. [F29.473](#) ADDITIONAL APPROPRIATION (Operating Budget); School Based Dental Services for FY 16/17 per contract; Cost Sharing Grant no longer supports funding. **Approved 8-0-0**
\$23,340.00
11/01/16 – Submitted by Mayor Martin
11/10/16 – Approved by Board of Finance

Mr. Fountain noted that this Operating Budget item will be funded from Contingency.

Mr. Jankowski stated that:

- The State has reduced the per capita grant by 11% (The grant was \$1.18 per person based on a population of 128,278)
- This program includes services by 2 dentists who are on call 24/7
- They treated over 800 children last year
- Normally, the City would receive \$151,368 from the State
- The City learned of this cut at the end of July

A motion to approve this item was made, seconded and approved by a vote of 8-0-0 (Reps. Di Costanzo, Cerasoli, Fedeli, Figueroa, Miller, Mitchell, Quinones and Silver in favor).

⁴ Video Time Stamp 00:35:58

⁵ Video Time Stamp 00:42:32

⁶6. [F29.474](#) ADDITIONAL APPROPRIATION (Operating **Approved 6-0-2**
\$728,521.00 Budget); Fund MAA Retroactive Wage Increase
Obligations for FY14/15 to FY15/16 out of Fund
Balance per contract settlement.
11/03/16 – Submitted by Mayor Martin
11/10/16 – Approved by Board of Finance

Mr. Fountain explained that this appropriation comes from the Assigned Fund Balance.

Mr. Williams stated that:

- The contract provides for a 1.75% increase for the 14/15 fiscal year and 2% increase for the 15/16 fiscal year
- The contract also provides for increased health care contributions by employees
- The increase for FICA is included in this amount
- This amount is in-line with what was set aside
- The estimated total cost is \$230,336 for FY 14/15 and \$498,185 for FY15/16 (See attached [cost summary](#))

A motion to approve this item was made, seconded and approved by a vote of 6-0-2 (Reps. Di Costanzo, Figueroa, Miller, Mitchell, Quinones and Silver in favor; Reps. Cerasoli and Fedeli abstaining).

⁷7. [F29.475](#) ADDITIONAL APPROPRIATION (Operating **Approved 7-0-1**
\$15,000.00 Budget); Fund MAA Training and Tuition Fund in
the amount of \$50,000 per Fiscal Year, per
contract.
10/31/16 – Submitted by Mayor Martin
11/10/16 – Approved by Board of Finance

Mr. Fountain explained that this appropriation comes from Contingency.

Mr. Williams stated that:

- Prior contracts required a \$35,000 set aside
- This contract requires a \$50,000 set aside
- The State and Federal governments have increased certification requirements, particularly for MSIV and tanker endorsements
- People in this union take advantage of the training

A motion to approve this item was made, seconded and approved by a vote of 7-0-1 (Reps. Di Costanzo, Fedeli, Figueroa, Miller, Mitchell, Quinones and Silver in favor; Rep. Cerasoli abstaining).

The Committee next considered Item No. 9

⁶ Video Time Stamp 00:47:30

⁷ Video Time Stamp 00:53:45

- ⁸9. [F29.476](#) ADDITIONAL APPROPRIATION (Capital Budget); **Approved 7-0-1**
\$2,200.00 Stamford Street Smart Initiatives; Installation of
Bike Rack and Bike Repair Station at
neighborhood center (grant from Sound Cyclists
Bicycle Club).
10/05/16 – Submitted by Mayor Martin
11/15/16 – Approved by [Planning Board](#)
11/10/16 – Approved by Board of Finance

Ms. Provonsha stated that the Street Smarts Initiative has a current balance of \$100,000 in its account and would like to use part of those funds as matching funds for this grant from Sound Cyclists to install bike racks. They will determine the locations based upon the recommendations of the advisory committee. A motion to approve this item was made, seconded and approved by a vote of 7-0-1 (Reps. Di Costanzo, Cerasoli, Figueroa, Miller, Mitchell, Quinones and Silver in favor; Rep. Fedeli abstaining).

- ⁹8. [F29.481](#) ADDITIONAL APPROPRIATION (Operating **Approved 6-0-2**
\$10,000.00 Budget); Fund Special Assistant to the Mayor;
HTE System.
10/31/16 – Submitted by Mayor Martin
11/10/16 – Approved by Board of Finance

Mr. Pollard stated that this appropriation would fund a special assistant to work on the high-priority project of assessing the current HTE Financial system, which is a 20 year old platform relying on 30 year old technology. The assistant will inventory current processes and needs and help with the transition plan to an Enterprise Resource Planning (ERP) system. The step after this would be to hire a consultant. A motion to approve this item was made, seconded and approved by a vote of 6-0-2 (Reps. Di Costanzo, Figueroa, Miller, Mitchell, Quinones and Silver in favor; Reps. Cerasoli and Fedeli abstaining).

- ¹⁰10. [F29.477](#) ADDITIONAL APPROPRIATION (Capital Budget); **Approved 8-0-0**
\$300,000.00 WPCA; Dyke Lane Pump Station Upgrade).
09/06/16 – Submitted by Mayor Martin
10/25/16 – Approved by [Planning Board](#)
11/10/16 – Approved by Board of Finance

Mr. Brink explained that this request is in connection with the electrical upgrade of the pump station to power the storm water pumps in the event of an outage. This is a \$2.6 million project and they are close to budget. This appropriation includes a construction contingency of \$100,000 and a rebuild of one pump.

In response to questions from the Committee, Mr. Brink explained that the WPCA is charged with the operation and maintenance of the pump station and all costs are reimbursed by the City. Sewer use charges do not go to the operation of the pump station.

⁸ Video Time Stamp 01:06:52

⁹ Video Time Stamp 01:09:01

¹⁰ Video Time Stamp 01:25:33

A motion to approve this item was made, seconded and approved by a vote of 8-0-0 (Reps. Di Costanzo, Cerasoli, Fedeli, Figueroa, Miller, Mitchell, Quinones and Silver in favor).

11. [F29.478](#) RESOLUTION; Amending the Capital Budget for FY 16/17 by adding an appropriation of \$300,000 for Water Pollution Control Projects; Dyke Lane Pump Station Upgrade). **Approved 8-0-0**
11/03/16 – Submitted by Mayor Martin
11/10/16 – Approved by Board of Finance

A motion to approve this resolution was made, seconded and approved by a vote of 8-0-0 (Reps. Di Costanzo, Cerasoli, Fedeli, Figueroa, Miller, Mitchell, Quinones and Silver in favor).

- ¹¹12. [F29.479](#) ADDITIONAL APPROPRIATION (Capital Budget); WPCA; SCADA System Upgrade). **Approved 8-0-0**
\$150,000.00
09/06/16 – Submitted by Mayor Martin
11/15/16 – Approved by [Planning Board](#)
11/10/16 – Approved by Board of Finance

Mr. Brink explained that this request is in connection with the upgrade of the Supervisory Control and Data Acquisition computer system. This appropriation is needed for the installation of a robust firewall & inclusion of SCADA controls for the flow distribution project.

A motion to approve this resolution was made, seconded and approved by a vote of 8-0-0 (Reps. Di Costanzo, Cerasoli, Fedeli, Figueroa, Miller, Mitchell, Quinones and Silver in favor).

13. [F29.480](#) RESOLUTION; Amending the Capital Budget for FY 16/17 by adding an appropriation of \$150,000 for Water Pollution Control Projects; SCADA System Upgrade). **Approved 8-0-0**
11/03/16 – Submitted by Mayor Martin
11/10/16 – Approved by Board of Finance

A motion to approve this resolution was made, seconded and approved by a vote of 8-0-0 (Reps. Di Costanzo, Cerasoli, Fedeli, Figueroa, Miller, Mitchell, Quinones and Silver in favor).

- ¹²14. [F29.482](#) REVIEW; First Quarter 2016/17 Status Report.
11/09/16 – Submitted by Jay Fountain

Mr. Fountain stated that:

- The projected shortfall is currently \$1.3 million, which he expects will be covered
 - Most of the shortfall is due to firefighter salaries, but there are 10 anticipated retirements

¹¹ Video Time Stamp 01:29:45

¹² Video Time Stamp 01:32:37

- The shortfall on revenues is currently projected at \$300,000.
 - They do not know what will happen with State grants
 - Building permits are expected to be on budget
 - The conveyance tax collections were high but are not expected to continue
 - The expected parking revenue has been reduced due to the departure of Josh Benson
 - Tax revenues are on target
- Debt service is \$259,000 less than budgeted
- Police salaries are below budget but are being offset by Overtime
- There is money available in contingency in the event grants are cut
- The committee expressed interest in reviewing our status of all State Grants prior to budget season

Chair Di Costanzo adjourned the meeting at 8:44 p.m.

Respectfully submitted,
Monica Di Costanzo, Chair

This meeting is on [video](#).