

**From:** [Duckworth, Scott](#)  
**To:** [Donoghue, Tracy](#); [Rosenson, Valerie](#)  
**Cc:** [Shaw, Timothy](#); [Dennies, Sandy](#); [Sinani, Elda](#)  
**Subject:** Police Budget Issue  
**Date:** Tuesday, March 21, 2023 12:53:39 PM

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Tracy and Valerie,

I wanted to make you aware of an oversight that was just discovered in the PD's upcoming budget request for FY 24 so that it can be passed onto the Boards. In going over our budget presentation for the Boards this coming Thursday night, I realized that I had made an error / oversight on my part concerning budget line 01433014402 (Data Storage / BWC). The base amount in the system for this line, as well as all others, was the current year's adopted budget. In this case it was \$200,000, which I mistakenly left in for our request for FY24. I had forgotten that we had received a small BWC grant that covered \$150,000 of the current year's actual cost of \$332,868. The cost of the contract for the upcoming FY is \$311,408, so our request for FY24 is actually \$111,408 short of what will be required for our payment due Oct. 1<sup>st</sup>, 2023. I apologize for the mistake and wanted to advise the Boards as they consider the upcoming budget, that the PD will have to come before them again early in the FY to request an additional appropriation of \$111,408 to cover this contractual obligation.

Respectfully,

-Scott

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