

From: [Melissa Mulrooney](#)
To: [Rosenson, Valerie](#)
Cc: [DiCostanzo, Monica](#); hday481948@aol.com
Subject: RE: Stamford Museum Capital Budget requests
Date: Monday, March 29, 2021 3:25:06 PM
Attachments: [SM&NC 2022.2028 Capital Requests \(2\).pdf](#)

Valerie & Monica: Our two 2022-2028 Capital Requests appeared at the end of our Operating Budget Proposal. I have attached them here for you. Both are outlined.

- 1. Pre-Fabricated Pavilion purchase:** Conservatively, we requested \$95,000 in City Capital support the purchase of a permanent pre-fabricated Pavilion for the Meadow to finally replace our 3 vinyl tents. This did not include any foundation, construction, or landscaping work. Just the Pavilion. We did seek first time CDBG support for the Pavilion project, but did not receive it. There is a good chance to get some in-kind support for the full scope of the project and potentially private support. We expect this project will be swift and shovel-ready with the City's kind support.
- 2. City Technology Funding:** We have engaged with a consultant to assess our needs, which are considerable. While the City has assisted us in the past, we need support to move to much more contemporary technology and equipment.

In our early October Technology needs discussion with Tony Romano, Mike Pensiero, and Sandy Dennies, she felt the City could look at their Tech Budget, short-term capital, or perhaps another funding area to assist us with our \$80,000 request and use it for important equipment upgrades – telephones, computers, etc. The network, internet, and systems work is on the SM&NC.

Hope this is clarifying. Let me hear from you with any further questions. We are deeply grateful to the City of Stamford for ongoing and historic support. Thank you for all you do for our community.

Sending every good wish. Melissa

Melissa H. Mulrooney
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From: Rosenson, Valerie <VRosenson@StamfordCT.gov>
Sent: Monday, March 29, 2021 12:30 PM
To: Mulrooney, Melissa <mmulrooney@stamfordmuseum.org>
Cc: DiCostanzo, Monica <MDiCostanzo@StamfordCT.gov>
Subject: Stamford Museum Capital Budget requests

Melissa -

Chair Di Costanzo asked me to follow up with you for on the Stamford Museum's capital budget requests in the FY21-22 budget. Can you please provide a brief written explanation of the requests, as well as any additional sources of funding for the projects that you have either requested or are expecting. In particular, are you seeking any grant funding or private donations?

Thank you,
Valerie

Valerie T. Rosenson

*Legislative Officer
Board of Representatives
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VRosenson@StamfordCT.gov*

Capital Project Request FY 2022-2028

10/9/2020 10:13:49 AM

133 CP3343 SITE & INFRASTRUCTURE IMPROVEMENTS

Agency: 0680 Non City Agencies: Stamford Museum
Contact: Melissa H. Mulrooney - (203) 977-6565 - mmulrooney@stamfordmuseum.org
Location: 39 Scofieldtown Rd, Stamford, CT 06903
Neighborhood: North Stamford **Voting District:** 20

Dept. Priority		1	Tier	0
HTE Date	2020-10-04	YTD Balance		-4,176.27
Encumbered	50,427.67	Amount Available		0.00
Advanced	4,176.27	Unfunded		-4,176.27

Project Description - From our 2010 Master Plan, eliminating tents on the Meadow and erecting a permanent 30' x 90' pavillion on a 40' x 100' slab foundation.

Detailed Project Cost	Justification for Inclusion in Capital Plan			Expenditures by Year			
	Cost Savings	Life Safety	Other	Fiscal Year	Authorization	Encumbered	Expenditure
Design Development	\$5,000	<input checked="" type="checkbox"/>		2021	0.00	50,427.67	24,389.18
Construction Related	\$80,000	<input checked="" type="checkbox"/>		2020	0.00	0.00	48,100.88
Equipment Acquisition	\$0	<input checked="" type="checkbox"/>		2019	0.00	0.00	4,266.49
Miscellaneous Costs	\$5,000	<input checked="" type="checkbox"/>		2018	0.00	0.00	139,406.17
Professional Services	\$5,000	<input checked="" type="checkbox"/>		<2018	300,000.00	0.00	37,663.06
Land Acquisition	\$0	<input checked="" type="checkbox"/>		Total Expenditures	\$300,000.00	\$50,427.67	\$253,825.78
Art Work	\$0	<input type="checkbox"/>					
FY 21/22 Total	\$95,000	<input checked="" type="checkbox"/>					

Method Used in Estimating Cost: Estimated change in annual operating cost:
 Contractor Estimates \$0

Request	Funding Source	Term	FY 21/22					Total
			Dept	Planning	Mayor	BOF	Adopted	
Bond (City)		20	95,000	0	0	0	0	95,000
			95,000	0	0	0	0	95,000

Comments - From our 2010 Master Plan, eliminating tents on the Meadow and erecting a permanent 30' x 90' pavillion on a 40' x 100' slab foundation would improve the safety and efficiency of our camp, school, and public programs. Three connected vinyl tents are not cost effective with damage replacement, set-up/take-down, inspections, and safety issues each year. We can take advantage of our 2010 utility upgrades (electric and plumbing) and use the Pavilion year-round. This would support a new earned-income area of business and enhance our programs. We have served over 200,000 visitors annually including over 40,000 school children.

39 Scofieldtown Road
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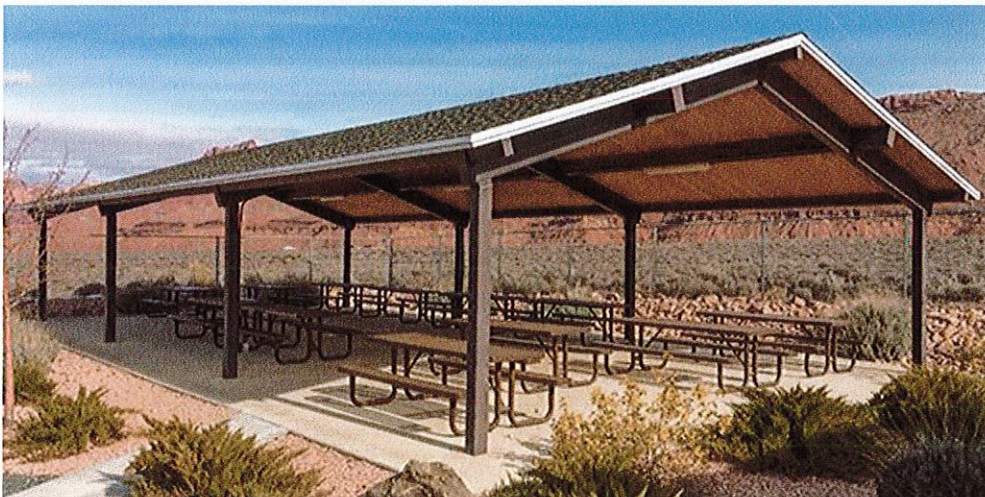
Stamford **Museum**
& **Nature Center**

Capital Project Request FY 2022-2028 133 CP3343 Site & Infrastructure Improvements

Agency: 0680 Non City Agencies: Stamford Museum & Nature Center
Contact: Melissa H. Mulrooney – (203) 977-6565 – mmulrooney@stamfordmuseum.org
Location: 39 Scofieldtown Road, Stamford, CT 06903
Neighborhood: North Stamford Voting District: 20



From our 2010 Master Plan, eliminating tents on the Meadow and erecting a permanent 30'x90' pavilion on a 40'x100' slab foundation would improve the safety and efficiency of our camp, school, and public programs. Three connected vinyl tents are not cost effective with damage replacement, set-up/take down, inspections, and safety issues each enhance our programs. We have served over 200,000 visitors annually, including over 40,000 school children.



This Pavilion Project is “shovel-ready.” We have all the utility infrastructure in place. A 30'x90' prefab pavilion will be large enough for multiple picnic tables and will provide ample space for events and education programs as well as safe shelter from weather. Electricity will allow us to utilize this space year round. The SM&NC continues to look for every opportunity to present outdoor programs in light of the COVID-19 pandemic.

Capital Project Request FY 2022-2028

10/9/2020 10:13:50 AM

1223 001223 TECHNOLOGY REPLACEMENT & UPGRADE

Agency: 0680 Non City Agencies: Stamford Museum
Contact: Melissa H. Mulrooney - (203) 977-6565 - mmulrooney@stamfordmuseum.org
Location: 39 Scofieldtown Rd, Stamford, CT 06903
Neighborhood: North Stamford **Voting District:** 20

HTE Date		Dept Priority	2	Tier	0
Encumbered		YTD Balance			
Advanced	0.00	Amount Available			
		Unfunded			

Project Description - Computer, phone, and technology infrastructure upgrade.

Detailed Project Cost	Justification for Inclusion in Capital Plan
Design Development	<input checked="" type="checkbox"/> Cost Savings
Construction Related	<input checked="" type="checkbox"/> Life Safety
Equipment Acquisition	<input checked="" type="checkbox"/> Continues On-Going Project
Miscellaneous Costs	<input checked="" type="checkbox"/> Leverages Other Funds
Professional Services	<input checked="" type="checkbox"/> Infrastructure
Land Acquisition	<input checked="" type="checkbox"/> Quality of Life
Art Work	<input checked="" type="checkbox"/> Plan Related
FY 21/22 Total	<input checked="" type="checkbox"/> Public Safety Health
	<input checked="" type="checkbox"/> Mandated Legal
	<input checked="" type="checkbox"/> Positive Revenue Impact
	<input checked="" type="checkbox"/> Positive Operational Impact/Efficiency
	<input type="checkbox"/> Other

Method Used in Estimating Cost: Estimated change in annual operating cost: \$0

Request	Funding Source	Term	FY 21/22					Capital Forecasts					Total		
			Dept	Planning	Mayor	BOF	Adopted	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27		FY 27/28	
Bond (City)		5	80,000	0	0	0	0	0	0	0	0	0	0	0	80,000
			80,000	0	0	0	0	0	0	0	0	0	0	0	80,000

Comments - The SM&NC has relied on the City for IT, computer, and phone service for 15 years.

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Stamford **Museum**
& **Nature** Center

Capital Project Request FY 2022-2028 **1223 001223 Technology Replacement & Upgrade**

Agency: 0680 Non City Agencies: Stamford Museum & Nature Center
Contact: Melissa H. Mulrooney – (203) 977-6565 – mmulrooney@stamfordmuseum.org
Location: 39 Scofieldtown Road, Stamford, CT 06903
Neighborhood: North Stamford Voting District: 20

Background:

The City of Stamford has provided IT, telephony equipment, and support services to the Stamford Museum & Nature Center (SM&NC) for the last fifteen years. This included servers, cybersecurity, file and print services, phone service and equipment, and all technology support services. The City of Stamford has recently indicated that they will be unable to provide technology support at the same level to the SM&NC going forward.

The SM&NC is in critical need of integrated infrastructure, system, and equipment upgrades and seeks financial support from the City of Stamford for this significant technology transition.

Proactively, the SM&NC has engaged Absolute Logic to assess our technology needs. The following overview was written by Al Alper, Chief Executive Officer, Absolute Logic.

Technology Needs:

In order to maintain and support its own operational integrity, the SM&NC will need to ensure that the proper equipment, software, and support in in place. The transition will expand their technology needs to include:

- Servers:
 - Active Directory
 - Application
 - Distributed File and Print
 - Email upgrade
- Software
- Telephone Equipment and Service
- Support Services

Campus Configuration:

The Stamford Museum & Nature Center campus consists of three sites:

1. The Knobloch Family Farmhouse Complex located at 151 Scofieldtown Road
 - Admission Booth
 - The Knobloch Family Farmhouse
 - Sugar House + Cidery
2. Heckscher Farm
 - Farm Offices
 - Heckscher Wild!
 - Heckscher Barn
3. South Campus located at 39 Scofieldtown Road
 - Bendel Mansion
 - Art, Nature & Me Preschool
 - Overbrook Visitor Center
 - Admission Booth



Currently, the above locations are not inter-connected and, therefore unable to support the technology needs of the SM&NC. Those needs include:

- One campus-wide unified network to facilitate a cohesive cybersecurity posture while allowing employees from all sites to share applications, files, programs and other information needed to carry out the SM&NC's school and community service mission.
- A common internet backbone to be used for the campus; eliminating multiple providers and/or accounts that presently exist
- Back-up and redundancy of information to ensure the SM&NC's operational continuity

Broadly, these needs would be satisfied in three phases, employed in overlapping project plans to go-live at the earliest possible point in time. These phases include:

- Phase 1: Interconnect
- Phase 2: Network Infrastructure
- Phase 3: Telephony Infrastructure

Phase 1: Interconnect

Cost: \$70,000

Establish a campus-wide network by connecting the three sites on a single backbone capable of supporting the above outlined needs of the current and currently planned campus facilities.

Scope: Supply and install poles, dark fiber, termination panels, cable and all materials, hardware and software, including switching and networking equipment (Point of Entry, as needed).

Timeline: 4-6 weeks based on supplier and vendor availability.

Phase 2: Network Infrastructure

Cost: \$60,000

Employ a client-server, role-based network infrastructure to deploy and utilize the SM&NC's line-of-business applications, centralized files, file management, email and print functionality.

Scope: Architect, supply and install server hardware and software, configured to secure deliver operational efficiency and integrity in the execution of utilizing the above network-delivered systems and services.

Timeline: 6-8 weeks depending on vendor availability.

Phase 3: Telephony Infrastructure

Cost: \$15,000

Institute a unified, extensible phone system to enable phone service throughout the campus and to remote staff.

Scope: Supply, configure and install a cloud-based Voice-Over-IP phone system to follow the call paths and routes currently in use on the existing SM&NC phone system.

Timeline: 2-4 weeks depending on vendor availability.