



Children's Learning Centers of Fairfield County City Operating Budget Presentation Narrative 2017-2018

Budget Request:

2016-2017	2017-2018 Request
\$67,500 approved	\$85,000

Children's Learning Centers of Fairfield County (CLC) is requesting \$85,000 in operational funding for the 2017-2018 year. This is an increase from 2016-2017 and in line with what CLC has received in years 2014-15 and 2015-16. Despite a 2016-2017 budget estimated \$500,000 cash loss, CLC is driving to cash flow neutral. It is doing that by focusing fundraising efforts on the private sector, foundations, corporations and individuals. CLC has increased its private sector support from \$616K to \$2MM in the last 3 years. It is targeting \$2.8MM next year. That notwithstanding, CLC faces serious headwinds with Care4Kids cuts alone resulting in a possible \$600K loss.

The proceeds of these operating dollars will go towards our food program which will again run a deficit of approximately \$385,000 (a copy of our CACFP worksheet is attached hereto for the CACFP current operating year which ends September 30, 2017). We are seeking this funding to offset some of the food program loss.

CLC is the dominant early childhood education program in the City of Stamford. We serve nearly 1000 children (ages 6 weeks to 5 years old) a day, 51 weeks a year, 10 hours a day. We do so from 8 locations in Stamford. 95% of our families are minorities, 70% are immigrants. We run the Federal Head Start and Early Head Start Programs as well as the State Funded School Readiness and Child Development Programs.

Approximately 43% of the children that enter the Stamford Public Schools come through CLC. Approximately 70% of the children on the Free and Reduced lunch program are from CLC.

In addition to literacy and math, we focus on health, exercise, social and emotional development and nutrition.

CLC feeds its nearly 1000 children two meals and a snack per day, 80% of its daily nutritional requirements. It does so 51 weeks a year. This amounts to approximately 500,000 meals and snacks per annum which makes CLC the largest provider of food to young children in the City of Stamford. We also run through the summer which makes us the largest summer program for young children. And, lastly, we allow more parents of young children to work than any other nonprofit in Stamford.

We provide our meals at a cost of approximately \$1.1MM. Although we receive reimbursement from the Federal Government through the Child and Adult Care Food Program (CACFP) grant, it is not nearly enough to cover our costs.

Per comments above, CLC will again look to be cash flow neutral in its next fiscal year. It will do that by continuing to increase significantly its funding efforts in the private sector. However, our second largest budget line item expense is our (CACFP) food program. Government subsidies cover only 65% \$723K, of the total of cost of this program \$1.1M. The program provides all CLC children with 80% of their nutritional requirements daily, leaving us with a gap of \$377K in the current year that must be covered through outside sources. Ensuring children have proper nutrition is critical to our programming because kids who are tired, sick, or hungry cannot learn.

CLC sites are accredited by NAEYC or the Office of Head Start Monitoring (OHSM).

Child and Adult Care Food Program (CACFP) Centers Budget Worksheet

(CHILD DAY CARE /HEAD START CENTERS, ADULT DAY CENTERS, EMERGENCY SHELTERS AND AT RISK AFTERSCHOOL PROGRAMS)

SPONSOR NAME _____ AGREEMENT NUMBER _____

<p align="center">Projected CACFP Reimbursement / Allowable Costs / Non-Program Funds</p> <p>A. PROJECTED ANNUAL CACFP REIMBURSEMENT The amount listed here is to be dispersed in the 'CACFP Funded' column (below) towards allowable budget costs. Do not include cash-in-lieu of commodities payments. CACFP reimbursements should be applied to food costs <u>first</u>.</p> <p>B. ALLOWABLE ADMINISTRATIVE COSTS FUNDED BY CACFP MULTIPLY Line A (above) x 15%. CACFP-funded administrative costs for multi-site sponsors cannot exceed 15% of the annual CACFP reimbursement, unless a waiver to exceed this amount has been granted in writing by the State agency.</p>	\$ _____ \$ _____ LINE A (ABOVE) X .15
<p align="center">TOTAL NON-CACFP FUNDS</p> <p>The amount listed here identifies the total amount of non-Program funds used to meet CACFP expenses. It can be estimated by subtracting the amount of anticipated CACFP reimbursements from total allowable Program expenses. This line must equal Line E, Column 2 [sum of Lines C11, Column 2 + D8, Column 2].</p>	\$ _____ LINE E, COLUMN 2

BUDGETED COSTS		CACFP Funded Col. 1	Non-CACFP Funds Col. 2	Non-CACFP Funds SOURCE Col. 3		Total Annual Budget Col. 4 (Col. 1 + Col. 2)
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NOTE: ANY LINE FOLLOWED BY AN ASTERISK (*) REQUIRES A DETAILED BUDGET WORKSHEET TO BE SUBMITTED TO THE CHILD NUTRITION UNIT.

C. OPERATIONAL COSTS						
1. Food Purchases	\$		\$ 2,000	FEES		\$ 2,000
2. Non-Food Supplies and Small Equipment Purchases (under \$5,000)						
3. Postage/Printing*						
4. Food Service Labor and Taxes*			23,511	FEES		23,511
5. Food Service Benefits*			987	COMMODITIES		987
6. Food Service Equipment Purchases/Depreciation (\$5000 and over)*						
7. Utilities*						
8. Contracted Services*		723,429	244,489	SEE ATTACHED		967,918
9. Equipment Rental or Lease*						
10. Other*						
11. SUBTOTAL - OPERATIONAL COSTS [Sum of Lines C1 through C10]		\$ 723,429	\$ 276,967			\$ 999,396

D. ADMINISTRATIVE COSTS*						
THIS SECTION IS REQUIRED FOR SPONSORS OF MULTIPLE SITES.						
1. Administrative Labor and Taxes*	\$		\$ 93,494			\$ 93,494
2. Administrative Benefits*			2,878			2,878
3. Administrative Office Supplies*			6,090			6,090
4. Transportation for Facility Monitoring / Travel*			3,563			3,563
5. Office Rent and Maintenance*			6,350			6,350
6. Utilities (unless included with rent)*			2,250			2,250
7. Other Administrative Costs*			808			808
8. SUBTOTAL - ADMINISTRATIVE COSTS [Sum of Lines D1 through D7]		\$ 0	\$ 115,428			\$ 115,428

E. TOTAL OPERATIONAL AND ADMINISTRATIVE COSTS [Sum of Lines C11 and D8]		\$ 723,429	\$ 386,395			\$ 1,109,824
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<p align="center">For State Office Use Only</p> <p align="center">APPROVED ADMINISTRATIVE COSTS TO BE FUNDED BY CACFP</p> <p>Lesser of Line B (15% OF PROJECTED REIMBURSEMENT) or Line D8, Col. 1 (TOTAL CACFP ADMIN. COSTS)</p>	\$ _____
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Children's Learning Centers of Fairfield County City Capital Budget Presentation Narrative 2017-2018

Budget Request:

2017-2018 Request 1	2017-2018 Request 2
\$85,000	\$175,000

Children's Learning Centers of Fairfield County (CLC) is requesting \$85,000 and \$175,000 in Capital funding for the 2017-2018 year.

CLC is the dominant early childhood education program in the City of Stamford. We serve nearly 1000 children (ages 6 weeks to 5 years old) a day, 51 weeks a year, 10 hours a day. We do so from 8 locations in Stamford, 5 of which are owned by the City of Stamford. 95% of our families are minorities, 70% are immigrants. We run the Federal Head Start and Early Head Start Programs as well as the State Funded School Readiness and Child Development Programs.

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young children. And, lastly, we allow more parents of young children to work than any other nonprofit in Stamford.

Of CLC's 8 locations, two are large ones located at 64 Palmer's Hill Road and at 195 Hillandale Avenue. The Hillandale building is owned by the city and leased to CLC on a longterm (30 year) basis.

CLC has significant maintenance and upkeep costs. The City is responsible for capital improvements at Hillandale.

A list of capital projects include, but are not limited to the following:

1. Replacement of Grease Trap in Kitchen at Hillandale facility-\$76,000.00
2. Security - Up grade and improve security cameras at both Palmers Hill and Hillandale - \$140,000.00
3. Kitchen space conversion into Teachers lunch room/staff lounge - \$100,000.00
4. Parking lot replacement – Palmers Hill - \$150,000.00
5. Parking lot replacement – Hillandale - \$180,000.00
6. Replace siding and trim at Palmers Hill - \$145,000.00
7. Remediation of Maple Avenue \$31,000

Monies approved here would go towards any one of the projects identified above.