



Childcare Learning Centers City Operating Budget Presentation Narrative 2016-2017:

Budget Request:

2015-2016	2016 – 2017 Request
\$82,500 approved	\$82,500

Childcare Learning Centers is requesting \$82,500 in operational funding for the 2016-2017 year. This is the same amount approved for 2015-2016. Despite a budget estimated \$500,000 cash loss, CLC is driving to cash flow neutral. However, our food program will again run a deficit of approximately \$300,000 (a copy of our CACFP worksheet is attached hereto for the CACFP current operating year which ends September 30, 2016). We are seeking this funding to offset some of the food program loss.

Overall CLC is strengthening financially and programmatically. For the upcoming fiscal year we are looking to add 20 state School Readiness slots for the Lathon Wider community.

CLC feeds its nearly 1000 children in eight locations two meals and a snack per day, 51 weeks a year. This amounts to approximately 500,000 meals and snacks per annum at a cost of approx. \$965,000. Although we receive reimbursement from the Federal Government through the CACFP grant, it is not nearly enough to cover our costs. With the addition of these 20 additional children, we will likely see an even greater loss than in the prior year.

CLC will again look to be cash flow neutral in its next fiscal year. It will do that by increasing significantly its fundraising efforts in the private sector from foundations, corporations and individuals.

Our second largest budget line item expense is our Child and Adult Care Food Program (CACFP). Government subsidies cover only 69% (\$655,000) of the total of cost of this program (\$948K). The program provides all CLC children with 80% of their nutritional requirements daily, leaving us with a gap of \$293,000 in the current year that must be covered through outside sources. Ensuring children have proper nutrition is critical to our programming because kids who are tired, sick, or hungry cannot learn.

CLC sites are accredited by NAEYC or the Office of Head Start Monitoring (OHSM).

SAMPLE

Child and Adult Care Food Program (CACFP) Centers Budget Worksheet
 (CHILD DAY CARE /HEAD START CENTERS, ADULT DAY CENTERS, EMERGENCY SHELTERS AND AT RISK AFTERSCHOOL PROGRAMS)

SPONSOR NAME _____ AGREEMENT NUMBER _____

Projected CACFP Reimbursement / Allowable Costs / Non-Program Funds A. PROJECTED ANNUAL CACFP REIMBURSEMENT The amount listed here is to be dispersed in the 'CACFP Funded' column (below) towards allowable budget costs. Do not include cash-in-lieu of commodities payments. CACFP reimbursements should be applied to food costs <u>first</u> .	\$ _____
B. ALLOWABLE ADMINISTRATIVE COSTS FUNDED BY CACFP MULTIPLY Line A (above) x 15%. CACFP-funded administrative costs for multi-site sponsors cannot exceed 15% of the annual CACFP reimbursement, unless a waiver to exceed this amount has been granted in writing by the State agency.	\$ _____ LINE A (ABOVE) x .15
TOTAL NON-CACFP FUNDS The amount listed here identifies the total amount of non-Program funds used to meet CACFP expenses. It can be estimated by subtracting the amount of anticipated CACFP reimbursements from total allowable Program expenses. This line must equal Line E, Column 2 [sum of Lines C11, Column 2 + D8, Column 2].	\$ _____ LINE E, COLUMN 2

BUDGETED COSTS NOTE: ANY LINE FOLLOWED BY AN ASTERISK (*) REQUIRES A DETAILED BUDGET WORKSHEET TO BE SUBMITTED TO THE CHILD NUTRITION UNIT.	CACFP Funded Col. 1	Non-CACFP Funds Col. 2	Non-CACFP Funds SOURCE Col. 3	Total Annual Budget Col. 4 (Col. 1 + Col. 2)
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C. OPERATIONAL COSTS				
	\$	\$		\$
1. Food Purchases				
2. Non-Food Supplies and Small Equipment Purchases (under \$5,000)				
3. Postage/Printing*				
4. Food Service Labor and Taxes*		21,831	FEES/CONTRACTS	21,831
5. Food Service Benefits*		930	FEES/CONTRACTS	930
6. Food Service Equipment Purchases/Depreciation (\$5000 and over)*				
7. Utilities*				
8. Contracted Services*	655,290	270,284	SEE ATTACHED	925,574
9. Equipment Rental or Lease*				
10. Other*				
11. SUBTOTAL - OPERATIONAL COSTS [Sum of Lines C1 through C10]	\$ 655,290	\$ 293,053		\$ 948,343

D. ADMINISTRATIVE COSTS* THIS SECTION IS REQUIRED FOR SPONSORS OF MULTIPLE SITES.				
	\$	\$		\$
1. Administrative Labor and Taxes*		\$ 90,781	CONTRACTS	\$ 90,781
2. Administrative Benefits*		1,696	CONTRACTS	1,696
3. Administrative Office Supplies*				
4. Transportation for Facility Monitoring / Travel*				
5. Office Rent and Maintenance*				
6. Utilities (unless included with rent)*				
7. Other Administrative Costs*				
8. SUBTOTAL - ADMINISTRATIVE COSTS [Sum of Lines D1 through D7]	\$ -	\$ 92,477		\$ 92,477

E. TOTAL OPERATIONAL AND ADMINISTRATIVE COSTS [Sum of Lines C11 and D8]	\$ 655,290	\$ 385,530		\$ 1,040,820
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For State Office Use Only APPROVED ADMINISTRATIVE COSTS TO BE FUNDED BY CACFP Lesser of Line B (15% OF PROJECTED REIMBURSEMENT) or Line D8, Col. 1 (TOTAL CACFP ADMIN. COSTS)	\$ _____
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