



**Cost Savings & Revenue Enhancement
Committee –
Board of Representatives**

Frank Cerasoli, Co-Chair Keith Silver, Co-Chair

Committee Report

Date: Thursday, December 1, 2016
Time: 6:30 p.m.
Place: Democratic Caucus Room, 4th Floor Government Center, 888
Washington Boulevard, Stamford, CT

The Cost Savings & Revenue Enhancement Committee met at the above date and time. In attendance were Co-Chairs Cerasoli and Silver and Committee Member Reps. Fedeli, Okun, Quinones and Zelinsky. Absent or excused were Committee Member Reps. Liebson and Mitchell. Also present were Jay Fountain, OPM Director, David Villalva, OPM and Robin Stein, Assistant to the Mayor.

Co-Chair Cerasoli called the meeting to order at 6:35 p.m.

Item No.	Description	Committee Action
¹ 1. CS29.016	ORDINANCE <u>for public hearing and final adoption</u> ; Increasing the fees for applications to the Planning Board, Zoning Board and Zoning Board of Appeals. 05/03/16 – Submitted by Rep. Zelinsky 07/18/16 – Held in Committee 10/26/16 – Approved by Committee, as amended, for publication	Approved, as amended, for republication 6-0-0

Secondary Committees: Operations and Land Use/Urban Redevelopment

Co-Chair Cerasoli opened the public hearing, there being no members of the public present wishing to speak, the public hearing was closed.

A motion to approve this item for final adoption was made and seconded.

Committee members discussed whether the fees were too large to be implemented in one year. A suggestion was made to implement these changes in three separate increases. The suggestion to limit the increases to 20% was also made.

Mr. Fountain noted that fee changes cause confusion in departments, so that a change every year for three years would be difficult.

¹ Video Time Stamp Part 1 00:00:04

Committee members requested that Mr. Fountain determine what the increases would look like if the increases were done in two stages.

A motion to take a recess to Mr. Fountain could determine the amounts for increases in two stages was made, seconded and approved by a vote of 6-0-0 (Reps. Cerasoli, Silver, Fedeli, Okun, Quinones and Zelinsky in favor). The Committee went into recess at 7:00 pm.

²The Committee returned from recess at 7:22 pm. Mr. Fountain reviewed the proposed increases as broken into 2 stages, with the first increase to go into effect 3/1/2017 and the second increase to go into effect on January 1, 2018. The schedule of fees would be as follows:

Category	Description	Fee effective 3/1/17	Fee effective 1/1/18
Planning	Public Hearing Fee	\$590	\$675
Planning	Subdivision 2 Lots Application	\$240	\$275
Planning	Subdivision 3 Lots Application	\$325	\$375
Planning	Subdivision (each additional Lot over 3) Application	\$240	\$275
Planning	Master Plan Maps	\$75 Book, \$50 Map, \$50 Master Plan	\$75 Book, \$50 Map, \$50 Master Plan (No change)
Planning	Change to Master Plan Application Fee	\$300	\$350
GIS	Zoning Map	\$50	\$50
GIS	Digital Data CD	\$75	\$75
GIS	Ortho Map (Large)	\$35	\$35
GIS	Ortho Map (Small)	\$20	\$20
GIS	Tax Map	\$15	\$15
GIS	Shipping, Map Tube	\$15	\$15
GIS	Shipping, CD	\$10	\$10
Zoning	Public Hearing Fee	\$590	\$675
Zoning	Site Plans over 50,000 sq. ft. Application Fee	\$1,175	\$1,175
Zoning	Site Plans 20,000-50,000 sq. ft. Application Fee	\$775	\$775
Zoning	Site Plans Under 20,000 sq. ft. Application Fee	\$400	\$400
Zoning	Site Plan Approval Application Fee	\$215	\$250

² Video Time Stamp Part 2

Category	Description	Fee effective 3/1/17	Fee effective 1/1/18
Zoning	Site Plan Pre Application Review Fee	\$175	\$200
Zoning	Special Exception Over 50,000 sq. ft. Application Fee	\$1,175	\$1,175
Zoning	Special Exception 20,000-50,000 sq. ft. Application Fee	\$775	\$775
Zoning	Special Exception Under 20,000 sq. ft. Application Fee	\$415	\$475
Zoning	Special Exception Application Fee	\$390	\$450
Zoning	Major Text Change	\$850	\$1000
Zoning	Minor Text Change	\$375	\$400
Zoning	Coastal Site Plan Review Application Fee	\$215	\$250
Zoning	Change to Zoning Map Application Fee	\$390	\$450
Zoning	Zoning Regulations	\$50	\$50
Zoning Enforcement	Non-Res less than 3,000 sq. ft.	\$240	\$275
Zoning Enforcement	Non-Residential 3,000+ sq. ft. Add/Reno/Alter	\$415 + each 1,000 sq. ft. \$85	\$475 + each 1,000 sq. ft. \$100
Zoning Enforcement	Non-Residential 3,000+ sq. ft. New/Add	\$415 + each 1,000 ft. \$150	\$475 + each 1,000 ft. \$175
Zoning Enforcement	Non-Residential less than 3,000 sq. ft.	\$240	\$275
Zoning Enforcement	New Residential 1-2 Family	\$170	\$200
Zoning Enforcement	Residential 1-2 Family Add/Reno/Alter	\$85	\$100
Zoning Enforcement	Residential 3+ Multi-Family	\$170 for 1 st 3 units (new construction), \$75 for each additional unit	\$200 for 1 st 3 units (new construction), \$100 for each additional unit
Zoning Enforcement	Residential 3+ Multi-Family Add/Reno/Alter	\$170 for 1 st 3 units (new construction), \$75 for each additional unit	\$200 for 1 st 3 units (new construction), \$100 for each additional unit
Zoning Enforcement	Sidewalk Café Permit	\$250 + \$2 per public sq. ft.	\$250 + \$2 per public sq. ft.

Category	Description	Fee effective 3/1/17	Fee effective 1/1/18
Zoning Enforcement	Accessory Structures	\$90	\$100
Zoning Enforcement	Signs (non pole)	\$130	\$150
Zoning Enforcement	Ground (pole signs)	\$240	\$275
Zoning Enforcement	Antennae (Per Unit)	\$475	\$550
Zoning Board of Appeals	Public Hearing Fee	\$590	\$675
Zoning Board of Appeals	Variance 1-3 Family Application Fee*	\$170	\$200
Zoning Board of Appeals	Variance Multi-Family Application Fee	\$260	\$300
Zoning Board of Appeals	Variance (Other) Application Fee	\$350	\$400
Zoning Board of Appeals	Special Exception Application Fee	\$350	\$400
Zoning Board of Appeals	Appeal of Zoning Enforcement Officer's Decision	\$350	\$400
Zoning Board of Appeals	Motor Vehicle Application Fee	\$350	\$400
Zoning Board of Appeals	Extension of Time Request	\$150	\$175

* No Public Hearing Fee shall be charged in connection with the Variance 1-3 Family Application Fee

A motion to approve the amendment was made, seconded and approved by a vote of 6-0-0 (Reps. Cerasoli, Silver, Fedeli, Okun, Quinones and Zelinsky in favor)

The motion for final adoption of the ordinance, and the second were withdrawn.

A motion to approve the ordinance for republication was made, seconded and approved by a vote of 6-0-0 (Reps. Cerasoli, Silver, Fedeli, Okun, Quinones and Zelinsky in favor).

- ³². CS29.017 REVIEW; Current city efforts/initiatives with regard to **Report Made** Cost Savings/Efficiencies.
09/07/16 – Submitted by Reps. Cerasoli & Silver

Mr. Fountain discussed this item with the Committee:

- The Con Ed contract currently before the Board is the biggest cost savings

³ Video Time Stamp Part 2 00:11:40

currently in process and the Administration will come back to the Board regarding the street lights

- The change in the recycling weight did not get approved by the Committee, which will result in cost savings
- The Administration is reviewing the budget process
- The Committee should take a look at the grant funding amounts, risk management, the use of Human Resources personnel to accomplish tasks which could be done by outside providers; and property and liability insurance costs
- The shared car program has resulted in savings which should be reviewed in the summer or fall

Co-Chair Cerasoli adjourned the meeting at 7:40 p.m.

Respectfully submitted,
Frank Cerasoli, Co-Chair

This meeting is on video ([Part 1](#) and [Part 2](#))